

BUCHANAN COMMUNITY SCHOOLS, BERRIEN COUNTY, MICHIGAN

SEPTEMBER 15, 2025

REGULAR MEETING

BUCHANAN HIGH SCHOOL

CALL TO ORDER

PRESIDENT: Mrs. Berry opened the meeting at 6:01pm

PLEDGE OF ALLEGIANCE

Mrs. Berry led the Pledge of Allegiance.

ROLL CALL

PRESENT: C. Carlson, J. Brackett, J. Brown, K. Laesch, S. Carlin, and K. Berry

ABSENT: H. Burnett

OTHERS PRESENT: Superintendent Robinson, Michelle Munyon, Mark Kurland, Phillip Place, Catlin Comer, Erik Johansen, Tami Wreggelsworth, Amanda Horton, David Short, Kris Rettig

ADOPTION OF AGENDA

MOTION by **C. Carlson**, SECONDED BY Member **J. Brackett**, the agenda for the regular board meeting of September 15, 2025 be adopted as written.

ROLL CALL VOTE: C. Carlson, J. Brackett, J. Brown, K. Laesch, S. Carlin, and K. Berry

NAYS: None **MOTION ADOPTED**

RECOGNITION OF VISITORS

Mrs. Berry & Mrs. Robinson welcomed all.

POINTS OF PRIDE

September Buck Staff Appreciation Winner – Amanda Horton, BHS Kitchen Manager

Nominees included

Christina Wilson, Behavior Support Specialist, Moccasin

Hillary Casey, Media Assistant, Moccasin

Callie Campbell, Special Education Director

Kim Kepler, BHS Cook's Help

**SUPERINTENDENT &
DEPARTMENT REPORTS**

Updates for BHS & CTE, BMS, Moccasin, Ottawa, Athletics & BVA, Food Service, Information Technology, Transportation, and Operations & Instructional Systems were provided respectively.

Restructure Central Administration

PRESENTATIONS

Erik Johansen – Summer School & 8-12 Credit Recovery Coordinator

Catlin Comer, RN – District School Nurse

**INFORMATION, REPORTS
& NEW BUSINESS**

Human Resources Committee – September 3 Meeting

PUBLIC COMMENT

None.

**ADOPTION OF CONSENT
AGENDA**

MOTION by **J. Brackett**, SECONDED **K. Berry**, the Buchanan Board of Education approves the consent agenda for the regular meeting of September 15, 2025 be adopted as written:

1. Minutes:

○ 8-11-2025 Regular Meeting

2. Retirement:
 - Mark Kurland, Director of Operations & Instructional Systems Coordinator - 23 Years of Service
3. Warrants:
 - Treasury & Expenditure Reports - Updated June 2025
 - Treasury & Expenditure Reports - July 2025
 - Treasury & Expenditure Reports - August 2025
4. Employment Contracts for:
 - David Short - Interim Maintenance & Custodian Coordinator
 - Tami Wreggelsworth - Payroll & Accounts Payable Clerk
 - Michelle Munyon - Executive Administrative Assistant to the Superintendent & BOE

5. Recommendations to Hire as submitted for:

Recommended Employee	Position
Caitlin Wirtz	Behavior Support Specialist, Ottawa
Sydney Ziemke	1st Grade Teacher
Jessica Paskiet	Interventionist, BMS
Chrissy LeMasters	Paraprofessional, Ottawa

6. Coaching Recommendations to Hire for 2025-26 submitted for:

Recommended Employee	Position	Class	Step
Keith Schreiber	Varsity Baseball Head Coach	2	7

7. Resignations:

Name	Position	Date upon which wages will terminate
Stacey Martin	6th, 7th, & 8th Grade Track Coach	-
Melissa Prestine	Elementary Music Teacher	8/31/2025
Kim Oleson	Advisor - BHS Drama	-

ROLL CALL VOTE: C. Carlson, J. Brackett, J. Brown, K. Laesch, S. Carlin, and K. Berry

NAYS: None **MOTION ADOPTED**

**BUCHANAN HIGH SCHOOL
GRADUATION
CERTIFICATION**

MOTION by **J. Brackett**, SECONDED **K. Laesch**, upon satisfactory completion of district requirements for high school graduation, the Board of Education hereby approves:

- Grady Turay

ROLL CALL VOTE: C. Carlson, J. Brackett, J. Brown, K. Laesch, S. Carlin, and K. Berry

NAYS: None **MOTION ADOPTED**

**DONATION APPROVAL
OVER \$1,000**

MOTION by **K. Laesch**, SECONDED **C. Carlson**, the Buchanan Board of Education approves the following donation:

- Buchanan Athletic Department – Kubota Utility Terrain Vehicle

ROLL CALL VOTE: C. Carlson, J. Brackett, J. Brown, K. Laesch, S. Carlin, and K. Berry

NAYS: None **MOTION ADOPTED**

**STUDENT HANDBOOK
UPDATE**

MOTION by **C. Carlson**, SECONDED **J. Brackett**, the Buchanan Board of Education approves the Buchanan Community Schools updated Handbook for the 2025-26 school year for:

- Moccasin Elementary School

ROLL CALL VOTE: C. Carlson, J. Brackett, J. Brown, K. Laesch, S. Carlin, and K. Berry

NAYS: None **MOTION ADOPTED**

**2025-2026 CROSSING
GUARD AGREEMENT**

MOTION by **J. Brackett**, SECONDED **K. Laesch**, the Buchanan Board of Education approves the proposed crossing guard services agreements as agreed between Buchanan Community Schools and the City of Buchanan effective for the 2025-2026 school year.

ROLL CALL VOTE: C. Carlson, J. Brackett, J. Brown, K. Laesch, S. Carlin, and K. Berry

NAYS: None **MOTION ADOPTED**

**QUESTIONS & COMMENTS
FROM BOARD MEMBERS**

Board members spoke.

NEXT BOARD MEETING

October 20, 2025 at 6pm

ADJOURNMENT

6:48pm

Mrs. Kelly Laesch, Secretary, Board of Education
(Minutes adopted at the 10/20/2025 meeting)