

BUCHANAN COMMUNITY SCHOOLS, BERRIEN COUNTY, MICHIGAN

AUGUST 11, 2025

REGULAR MEETING

BUCHANAN MIDDLE SCHOOL

CALL TO ORDER

VICE-PRESIDENT: Dr. Burnett opened the meeting at 6:02pm

PLEDGE OF ALLEGIANCE

Dr. Burnett led the Pledge of Allegiance.

ROLL CALL

PRESENT: C. Carlson, J. Brown, S. Carlin, and H. Burnett

ABSENT: J. Brackett, K. Laesch, and K. Berry

OTHERS PRESENT: Superintendent Robinson, Michelle Munyon, Carrie Brunsting, Mark Kurland,

ADOPTION OF AGENDA

MOTION by **C. Carlson**, SECONDED BY Member **S. Carlin**, the agenda for the regular board meeting of August 11, 2025 be adopted as written.

ROLL CALL VOTE: C. Carlson, J. Brown, S. Carlin, and H. Burnett

NAYS: None **MOTION ADOPTED**

RECOGNITION OF VISITORS

Dr. Burnett & Mrs. Robinson welcomed all.

POINTS OF PRIDE

ParentSquare

TCI Training

2025 Hall of Fame Winners: Bill R. Desenberg, Mark Nixon & David Casey, and the 1978 Basketball State Champions. We invite you to join us as we honor our distinguished winners during halftime of the Varsity Football Game at Memorial Field on Friday, September 12, 2025. Kick-off is at 7pm.

**INFORMATION, REPORTS
& NEW BUSINESS**

Facilities & Finance Committee – July 22 Meeting

Human Resources Committee – August 6 Meeting

PUBLIC COMMENT

None.

**ADOPTION OF CONSENT
AGENDA**

MOTION by **S. Carlin**, SECONDED **J. Brown**, the Buchanan Board of Education approves the consent agenda for the regular meeting of August 11, 2025 be adopted as written:

1. Minutes:

- 7-21-2025 Regular Meeting
- 7-21-2025 Closed Session
- 7-28-2025 Special Meeting

2. Retirement:

- Carrie Brunsting, Business Office Specialist - 4 Years of Service

3. Employment Contracts for 2025-26 School Year:

Interventionist Contracts:

- Miranda Capron
- Sandra Emerick
- Jessica Hasse
- Karen McGuirt

- Dottie Prince
- Donna Southwell
- Donna Gipson
- Julia LaMar
- Douglas Zundel
- Ryan Frontczak

Behavior Support Specialist Contracts:

- Christina Wilson

4. Recommendations to Hire as submitted for:

Recommended Employee	Position
Hayley Rudlaff	Early Childhood Special Education (ECSE) Teacher
Lori Adams	ECSE Paraprofessional
Christina Wilson	Behavior Support Specialist
Jessica Walker	Moccasin Administrative Assistant
Andrea Wilgus	1st Grade Teacher

5. Resignations:

Name	Position	Date upon which wages will terminate
David Sokolowski	Interventionist, BMS	7/29/2025

ROLL CALL VOTE: C. Carlson, J. Brown, S. Carlin, and H. Burnett

NAYS: None **MOTION ADOPTED**

**CAREER TECHNICAL
EDUCATION (CTE) –
RECOMMENDED
MICHIGAN MERIT
CURRICULUM CREDIT
2025-26**

MOTION by **C. Carlson**, SECONDED **H. Burnett**, The Buchanan Board of Education approves the recommendation as submitted by CTE Director Dawn Huff, to accept the recommended Michigan Merit Curriculum Credits for the listed 2025-2026 CTE Programs:

- Advanced Auto
- Digital Design/Multimedia
- Business Management Administration
- Culinary
- Cosmetology
- Sports Medicine
- CISCO/Cybersecurity
- Education
- Electrical

ROLL CALL VOTE: C. Carlson, J. Brown, S. Carlin, and H. Burnett

NAYS: None **MOTION ADOPTED**

**DONATION APPROVAL
OVER \$1,000**

MOTION by **J. Brown**, SECONDED **C. Carlson**, the Buchanan Board of Education approves the following donation:

- Buchanan Football
In honor of Jim DeVlaminck - \$5,000

ROLL CALL VOTE: C. Carlson, J. Brown, S. Carlin, and H. Burnett

NAYS: None **MOTION ADOPTED**

**STUDENT HANDBOOK
UPDATE**

MOTION by **C. Carlson**, SECONDED **J. Brown**, the Buchanan Board of Education approves the Buchanan Community Schools updated Handbook for the 2025-26 school year for:

- Buchanan Middle School

ROLL CALL VOTE: C. Carlson, J. Brown, S. Carlin, and H. Burnett

NAYS: None **MOTION ADOPTED**

**QUESTIONS & COMMENTS
FROM BOARD MEMBERS**

Board members spoke.

NEXT BOARD MEETING

September 15, 2025 at 6pm

ADJOURNMENT

6:20pm

Mrs. Kelly Laesch, Secretary, Board of Education
(Minutes adopted at the 9/15/2025 meeting)