

BUCHANAN COMMUNITY SCHOOLS, BERRIEN COUNTY, MICHIGAN

DECEMBER 16, 2024

REGULAR MEETING

BUCHANAN HIGH SCHOOL

CALL TO ORDER	PRESIDENT: Dr. Burnett opened the meeting at 6:00pm
PLEDGE OF ALLEGIANCE	Dr. Burnett led the Pledge of Allegiance.
ROLL CALL	PRESENT: C. Carlson, J. Brackett, R. Writer, K. Laesch, S. Carlin, K. Berry, and H. Burnett ABSENT: None OTHERS PRESENT: Superintendent Robinson, Mark Kurland, Carrie Brunsting, Phil Place, Michelle Munyon, Tara Mabry, Reid McBeth, Trinity Young, Brian Pruett, Jake Brown
ADOPTION OF AGENDA	MOTION by C. Carlson , SECONDED BY Member J. Brackett , the agenda for the board meeting December 16, 2024 be adopted as written. ROLL CALL VOTE: C. Carlson, J. Brackett, R. Writer, K. Laesch, S. Carlin, K. Berry, and H. Burnett NAYS: None MOTION ADOPTED
RECOGNITION OF VISITORS	Dr. Burnett & Mrs. Robinson welcomed all.
POINTS OF PRIDE	Buck Staff Appreciation December Winner: Tara Mabry, Kindergarten Teacher Nominees included: Erin Kratky, BMS Technology Teacher Hayley Sater, 3rd Grade Teacher Jordan Haynes, Moccasin Noon Supervisor Kelly Smith, Elementary Instructional Coach Mark Kurland, Director of Operations & Instructional Systems Coordinator Melissa Prestine, Elementary Music Teacher Shelby Beasley, BMS Principal Shelley Lietz, Speech Pathologist Tom Cousinseau, 4th Grade Teacher School Board Member Recognition – Ruth Writer 2012-2024
SUPERINTENDENT & DEPARTMENT REPORTS	Updates for BHS & CTE, BMS, Moccasin, Ottawa, Athletics & BVA, Business Office, Food Service, Information Technology, Transportation, and Operations & Instructional Systems were provided respectively.
PRESENTATIONS	Reid McBeth – Athletic & BVA Coordinator
INFORMATION/REPORTS & NEW BUSINESS	Human Resources Committee – December 4 th Meeting Parent Advisory Committee – December 12 th Meeting
PUBLIC COMMENT	Jerry Flenar

**ADOPTION OF CONSENT
AGENDA**

MOTION by **J. Brackett**, SECONDED BY Member **K. Laesch**, the Board of Education approves the consent agenda for the regular board meeting of December 16, 2024 be adopted as written:

1. Minutes:
 - o 11-18-2024 Regular Meeting
 - o 12-2-2024 Special Meeting
 - o 12-2-2024 Closed Session

2. Warrants:
 - Treasury & Expenditure Reports – November 2024
 - Dashboard – November 2024

3. Employment Departures:

Name	Position	Date upon which wages will terminate
Jameson DeCarlo	Custodian	11/18/2024
Derek Tefft	7th Grade Girls Basketball Coach	-
Abby Cantu	BHS Administrative Assistant to the Principal	1/3/2025

4. Coaching Recommendation for 2024-25 submitted for:

Coach	Position	Class/Level	Step
Dan Reiter	7th Grade Girls Basketball Coach	7	5
Ryan Young	Freshman Boys Basketball (FTE .5)	6	1
Doug Zundel	Varsity Assistant Wrestling Coach (FTE .5)	5	2

ROLL CALL VOTE: J. Brackett, R. Writer, K. Laesch, S. Carlin, K. Berry, and H. Burnett

NAYS: C. Carlson **MOTION ADOPTED**

**BUCHANAN VIRTUAL
ACADEMY GRADUATION
CERTIFICATION**

MOTION by **R. Writer**, SECONDED **J. Brackett**, upon satisfactory completion of district requirements for high school graduation, the Board of Education hereby approves:

- Buchanan Virtual Academy Students:
- Ream Alzubair
 - Olivia Doughty
 - Jadhiah Brown

ROLL CALL VOTE: C. Carlson, J. Brackett, R. Writer, K. Laesch, S. Carlin, K. Berry, and H. Burnett

NAYS: None **MOTION ADOPTED**

**2025 BOARD MEETING
CALENDAR**

MOTION by **C. Carlson**, SECONDED by **K. Berry**, the 2025 Board of Education meeting calendar is approved as written.



2025 BOARD OF EDUCATION CALENDAR

401 West Chicago Street | Buchanan, MI 49107

Phone: (269) 695-8401

Pursuant to Public Acts No. 451, Article I, Part 3, Section 115, Paragraph (1), the calendar for the Buchanan Board of Education is hereby published. Meetings will be called for 6:00 p.m., unless advertised differently.

THE PUBLIC IS INVITED TO ATTEND ALL MEETINGS OF THE BUCHANAN BOARD OF EDUCATION.

Tuesday, January 21, 2025	Organizational Meeting	High School Auditorium
Tuesday, February 18, 2025	Regular Meeting	High School Auditorium
Monday, March 17, 2025	Regular Meeting	High School Auditorium
Monday, April 21, 2025	Regular Meeting	High School Auditorium
Monday, May 19, 2025 - This meeting is to begin at 6:30pm immediately following the <i>End of Year Celebration</i>	Regular Meeting	High School Auditorium
Monday, June 9, 2025	Regular Meeting	Middle School Bistro
Monday, June 16, 2025	Regular Meeting	Middle School Bistro
Monday, July 21, 2025	Regular Meeting	Middle School Bistro
Monday, August 11, 2025	Regular Meeting	Middle School Bistro
Monday, September 15, 2025	Regular Meeting	High School Auditorium
Monday, October 20, 2025	Regular Meeting	High School Auditorium
Monday, November 17, 2025	Regular Meeting	High School Auditorium
Monday, December 15, 2025	Regular Meeting	High School Auditorium

Upon request to the Superintendent & Board of Education's Executive Administrative Assistant, Michelle Munyon, the District shall make reasonable accommodations for a person with disabilities to be able to participate in this meeting.

ROLL CALL VOTE: C. Carlson, J. Brackett, R. Writer, K. Laesch, S. Carlin, K. Berry, and H. Burnett

NAYS: None **MOTION ADOPTED**

ANTICIPATED AIR CONDITIONING UPGRADE

MOTION by **R. Writer**, SECONDED **C. Carlson**, the Buchanan Board of Education is excited to announce it will be seeking qualified contractors to submit bids for a design build for air conditioning upgrades to the following areas at Buchanan High School:

- Band & Choir Room Areas
- Media Center
- Art Room Main Classroom
- CTE CISCO Classroom

A detailed scope of the work that outlines the project requirements is planned to be posted the week of January 6, 2025.

ROLL CALL VOTE: C. Carlson, J. Brackett, R. Writer, K. Laesch, S. Carlin, K. Berry, and H. Burnett

NAYS: None **MOTION ADOPTED**

**CLOSED SESSION –
SUPERINTENDENT
EVALUATION**

MOTION by **K. Laesch**, SECONDED **K. Berry**, the Buchanan Board of Education moves into closed session per section 8(a) of the Open Meetings Act to conduct an evaluation of the Superintendent. Time: 6:41pm

ROLL CALL VOTE: C. Carlson, J. Brackett, R. Writer, K. Laesch, S. Carlin, K. Berry, and H. Burnett

NAYS: None **MOTION ADOPTED**

RETURN TO OPEN SESSION

MOTION by **C. Carlson**, SECONDED **R. Writer**, the Buchanan Board of Education resolves to return to open session. Time: 7:29pm

ROLL CALL VOTE: C. Carlson, J. Brackett, R. Writer, K. Laesch, S. Carlin, K. Berry, and H. Burnett

NAYS: None **MOTION ADOPTED**

**SUPERINTENDENT
EVALUATION**

MOTION by **K. Berry**, SECONDED **J. Brackett**, the Buchanan Board of Education adopts the completed year-end evaluation for Superintendent, Patricia Robinson.

ROLL CALL VOTE: C. Carlson, J. Brackett, R. Writer, K. Laesch, S. Carlin, K. Berry, and H. Burnett

NAYS: None **MOTION ADOPTED**

**QUESTIONS & COMMENTS
FROM BOARD MEMBERS**

Board members spoke.

NEXT BOARD MEETING

Organizational Meeting - Tuesday, January 21 at 6:00pm.

ADJOURNMENT

7:33 pm

Secretary, Board of Education
(Minutes adopted at the 1/21/2025 meeting)