

**BUCHANAN COMMUNITY SCHOOLS, BERRIEN COUNTY, MICHIGAN**

**SEPTEMBER 16, 2024**

**REGULAR MEETING**

**BUCHANAN HIGH SCHOOL**

<b>CALL TO ORDER</b>	<b>VICE-PRESIDENT:</b> Mrs. Berry opened the meeting at 6:00pm
<b>PLEDGE OF ALLEGIANCE</b>	Mrs. Berry led the Pledge of Allegiance.
<b>ROLL CALL</b>	<b>PRESENT:</b> C. Carlson, J. Brackett, R. Writer, K. Laesch, S. Carlin, and K. Berry <b>ABSENT:</b> H. Burnett  <b>OTHERS PRESENT:</b> Superintendent Robinson, Mark Kurland, Carrie Brunsting, Michelle Munyon, Phil Place, Brian Pruett, Mike Babcock, Karen McGuirt
<b>ADOPTION OF AGENDA</b>	MOTION by <b>C. Carlson</b> , SECONDED BY Member <b>R. Writer</b> , the agenda for the board meeting September 16, 2024 be adopted as written.  ROLL CALL VOTE: C. Carlson, J. Brackett, R. Writer, K. Laesch, S. Carlin, and K. Berry  NAYS: None <b>MOTION ADOPTED</b>
<b>RECOGNITION OF VISITORS</b>	Mrs. Berry & Mrs. Robinson welcomed all.
<b>POINTS OF PRIDE</b>	BHS Foreign Exchange Students  Buck Staff Appreciation September Winner: Karen McGuirt, Moccasin Interventionist Nominees included: April Lee, Moccasin Mental Health Liaison Brian Pruett, BHS Principal Carrie Thompson, Moccasin Administrative Assistant Hailey Kline, Moccasin Media Assistant Jennifer Lentz, BHS Science Teacher Kristine Rettig, 2nd Grade Teacher Tammy Holmer, BMS Administrative Assistant & District Registrar  Hall of Fame celebrated September 6th
<b>SUPERINTENDENT &amp; DEPARTMENT REPORTS</b>	Updates for BHS & CTE, BMS, Moccasin, Ottawa, Athletics & BVA, Business Office, Food Service, Information Technology, and Operations & Instructional Systems were provided respectively.
<b>PRESENTATIONS</b>	Superintendent Trish Robinson - Making Progress Together
<b>INFORMATION/REPORTS &amp; NEW BUSINESS</b>	Human Resources Committee – September 4 <sup>th</sup> Meeting
<b>PUBLIC COMMENT</b>	None
<b>ADOPTION OF CONSENT AGENDA</b>	MOTION by <b>J. Brackett</b> , SECONDED BY Member <b>K. Laesch</b> , the Board of Education approves the consent agenda for the regular board meeting of September 16, 2024 be adopted as written:  1. Minutes: <ul style="list-style-type: none"><li>8-19-2024 Regular Meeting</li></ul>

- 8-27-2024 Special Meeting
- 8-27-2024 Closed Session Meeting Minutes

2. Warrants:

- Treasury & Expenditure Reports –August 2024
- Dashboard – August 2024

3. Employment Contracts for 2024-25 School Year:

- Jared Huttenstine, Outdoor Education Coordinator

4. Recommendations to Hire as submitted for:

Recommended Employee	Title
David Sokolowski	ELA Interventionist, BMS

5. Employment Departures:

Name	Position	Date upon which wages will terminate
Phil LaBounty	Varsity Women's Basketball Coach	-
BJ Scott	BMS Lunchroom Aide	-
Kristy Schlutt	ECSE Paraprofessional	8/23/2024
Andrea Confer	ECSE Teacher	8/27/2024
Jody Tittle	Interventionist, BMS	8/29/2024

6. Coaching Recommendation for 2024-25 submitted for:

Coach	Position	Class/Level	Step
Linda Martin	7th Grade Volleyball Coach	7	1
Camden Lorange	JV Football Assistant	8	1
Crystal Young	Varsity Cross Country Assistant Coach	5	1

ROLL CALL VOTE: C. Carlson, J. Brackett, R. Writer, K. Laesch, S. Carlin, and K. Berry

NAYS: None **MOTION ADOPTED**

**2024-25 CROSSING GUARD AGREEMENT**

MOTION by **J. Brackett**, SECONDED by **C. Carlson**, the Buchanan Board of Education approves the proposed Crossing Guard Service Agreement as agreed between Buchanan Community Schools and the City of Buchanan effective for the 2024-2025 school year.

ROLL CALL VOTE: C. Carlson, J. Brackett, R. Writer, K. Laesch, S. Carlin, and K. Berry

NAYS: None **MOTION ADOPTED**

**PROPOSED TREE PLANTINGS AT BHS & OTTAWA**

MOTION by **C. Carlson**, SECONDED by **K. Laesch**, the Buchanan Board of Education approves the proposed tree planting of three additional trees by the Buchanan Tree Friends on the grounds of Buchanan High School as well as replace one tree at Ottawa Elementary.

ROLL CALL VOTE: C. Carlson, J. Brackett, R. Writer, K. Laesch, S. Carlin, and K. Berry

NAYS: None **MOTION ADOPTED**

**USE OF LOGO - BUCHANAN  
COMMUNITY SCHOOLS  
FOUNDATION**

MOTION by **R. Writer**, SECONDED by **K. Laesch**, the Buchanan Board of Education will allow the Buchanan Community Schools Foundation to use the Buchanan Community Schools logos on promotional and marketing materials.

ROLL CALL VOTE: C. Carlson, J. Brackett, R. Writer, K. Laesch, S. Carlin, and K. Berry

NAYS: None **MOTION ADOPTED**

**RFP - MOCCASIN BOILER  
ROOM FACADE  
IMPROVEMENT**

MOTION by **C. Carlson**, SECONDED by **R. Writer**, the Buchanan Board of Education approves the recommendation to accept the bid from TGR Services for the Moccasin Boiler Facade Improvement Project.

ROLL CALL VOTE: C. Carlson, J. Brackett, R. Writer, K. Laesch, S. Carlin, and K. Berry

NAYS: None **MOTION ADOPTED**

**BVA GRADUATION  
CERTIFICATION**

MOTION by **R. Writer**, SECONDED by **K. Berry**, upon satisfactory completion of district requirements for high school graduation, the Board of Education hereby approves:

Buchanan Virtual Academy Students:

- Aman D'Andre Myler
- Cora-Lea Whitehead

ROLL CALL VOTE: C. Carlson, J. Brackett, R. Writer, K. Laesch, S. Carlin, and K. Berry

NAYS: None **MOTION ADOPTED**

**QUESTIONS & COMMENTS  
FROM BOARD MEMBERS**

Board members spoke.

**NEXT BOARD MEETING**

Monday, October 21, 2024 at 6:00pm.

**ADJOURNMENT**

7:09 pm

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Mrs. Kelly Laesch, Secretary, Board of Education  
(Minutes adopted at the 10/21/2024 meeting)