

BUCHANAN COMMUNITY SCHOOLS, BERRIEN COUNTY, MICHIGAN

AUGUST 19, 2024

REGULAR MEETING

BUCHANAN HIGH SCHOOL

CALL TO ORDER

PRESIDENT: Dr. Burnett opened the meeting at 6:01pm

PLEDGE OF ALLEGIANCE

Dr. Burnett led the Pledge of Allegiance.

ROLL CALL

PRESENT: C. Carlson, J. Brackett, R. Writer, S. Carlin, K. Berry, and H. Burnett

ABSENT: K. Laesch

OTHERS PRESENT: Superintendent Robinson, Mark Kurland, Carrie Brunsting, Michelle Munyon, Melissa Frost

ADOPTION OF AGENDA

MOTION by **C. Carlson**, **SECONDED** BY Member **K. Berry**, the agenda for the board meeting August 19, 2024 be adopted as written.

ROLL CALL VOTE: C. Carlson, J. Brackett, R. Writer, S. Carlin, K. Berry, and H. Burnett

NAYS: None **MOTION ADOPTED**

RECOGNITION OF VISITORS

Dr. Burnett & Mrs. Robinson welcomed all.

POINTS OF PRIDE

2024 Hall of Fame Winners; Michael Green, Ronald Stone & Donald Pears. We invite you to join us as we honor our distinguished winners during halftime of the Varsity Football Game at Memorial Field on Friday, September 6, 2024. Kick-off is at 7pm.

Melissa Frost was formally recognized at the Michigan Department of Education on August 13, 2024

PRESENTATIONS

Melissa Frost – School Farm

INFORMATION/REPORTS & NEW BUSINESS

Human Resources Committee – July 24th Meeting

Human Resources Committee – August 7th Meeting

PUBLIC COMMENT

None

ADOPTION OF CONSENT AGENDA

MOTION by **J. Brackett**, **SECONDED** BY Member **R. Writer**, the Board of Education approves the consent agenda for the regular board meeting of August 19, 2024 be adopted as written:

1. Minutes:
 - 7-15-2024 Regular Meeting
2. Warrants:
 - Treasury & Expenditure Reports – July 2024
3. Retirement
 - Michael O’Shea, Bus Driver – 6 Years of Service
4. Employment Contracts for 2024-25 School Year:
 - Interventionists Contracts
 - i. Miranda Capron
 - ii. Sandra Emerick
 - iii. Jessica Hasse
 - iv. Karen McGuirt

- v. Donna Southwell
- vi. Jody Tittle
- vii. Donna Trigg
- viii. Julia LaMar
- ix. Doug Zundel
- x. Ryan Frontczak
- xi. Ali Kyles
- xii. Madisyn Boone

5. Recommendations to Hire as submitted for:

Recommended Employee	Title
Thomas Cousineau	4 th Grade Teacher
Denise Fournier	Special Education Teacher, Moccasin
LV Tignor	Custodian (contract attached)
Joy Tignor	Custodian (contract attached)
Jessica Hendrian	Custodian (contract attached)
Joyce Zielke	Custodian (contract attached)
Vincent Tincher	Custodian (contract attached)
Sarah Wojciechowski	4th Grade Teacher
Lindsay Weldy	Paraprofessional - GSRP Assistant Teacher
Dottie Prince	Interventionist (contract attached)
Andrea Confer	Early Childhood Special Education Teacher (ECSE)

6. Employment Departures:

Name	Position	Date upon which wages will terminate
Chelsea Spenner	Paraprofessional, Moccasin	-
Craig Kizer	Van Driver	-
Alexander Ehlert	Teacher, BHS	8/30/2024
Sarah Blair	7 th Grade Volleyball Coach	-
Robert Skinner	Custodian	7/15/2024

7. Coaching Recommendation for 2024-25 submitted for:

Coach	Position	Class/Level	Step
Ronald Hein	BMS Cross Country Coach	7	1

ROLL CALL VOTE: C. Carlson, J. Brackett, R. Writer, S. Carlin, K. Berry, and H. Burnett

NAYS: None **MOTION ADOPTED**

**BVA GRADUATION
CERTIFICATION**

MOTION by **R. Writer**, SECONDED by **K. Berry**, upon satisfactory completion of district requirements for high school graduation, the Board of Education hereby approves:

Buchanan Virtual Academy Students:

- Dawn Sabas
- Scott Staver
- Noor Ali (adult ed)
- Annabelle Ragan

Buchanan Step Up Students:

- Lexee Wheeler
- Ray Patterson
- Katie Cole
- Kyle Hamilton
- Georgia Ricketts

ROLL CALL VOTE: C. Carlson, J. Brackett, R. Writer, S. Carlin, K. Berry, and H. Burnett

NAYS: None **MOTION ADOPTED**

**STUDENT HANDBOOK
UPDATE**

MOTION by **C. Carlson**, SECONDED by **R. Writer**, the Buchanan Board of Education approves the Buchanan Community Schools updated student handbooks for the 2024-2025 school year:

- Moccasin Elementary School Handbook
- Buchanan Middle School Handbook
- Buchanan Virtual Academy High School Handbook
- Buchanan Virtual Academy Middle School Handbook
- Buchanan Virtual Academy Elementary School Handbook

ROLL CALL VOTE: C. Carlson, J. Brackett, R. Writer, S. Carlin, K. Berry, and H. Burnett

NAYS: None **MOTION ADOPTED**

**CAREER TECHNICAL
EDUCATION (CTE) –
RECOMMENDED
MICHIGAN MERIT
CURRICULUM CREDIT
2024-25**

MOTION by **R. Writer**, SECONDED by **J. Brackett**, the Buchanan Board of Education approves the recommendation as submitted by CTE Director Mark Frey, to accept the recommended Michigan Merit Curriculum Credits for the listed 2024-2025 CTE programs:

- Advanced Auto
- Digital Design/Multimedia
- Business Management Administration
- CISCO
- Culinary
- Cosmetology
- Sports Medicine

ROLL CALL VOTE: C. Carlson, J. Brackett, R. Writer, S. Carlin, K. Berry, and H. Burnett

NAYS: None **MOTION ADOPTED**

**RATIFICATION OF
COLLECTIVE BARGAINING
AGREEMENT FOR
BUCHANAN-5C
EDUCATION
ASSOCIATION/MEA/NEA**

MOTION by **J. Brackett**, SECONDED by **R. Writer**, the Buchanan Board of Education ratifies the proposed agreement between Buchanan Community Schools and the Buchanan-5C Education Association/MEA/NEA effective July 1, 2024 through June 30, 2027.

ROLL CALL VOTE: J. Brackett, R. Writer, S. Carlin, and H. Burnett

ABSTAINED: C. Carlson (due to family employment) and K. Berry (due to family employment)

NAYS: None **MOTION ADOPTED**

BEA LETTERS OF AGREEMENT – TEACHER PLACEMENT, REDUCTION IN FORCE AND RECALL AND TEACHER EVALUATION

MOTION by **S. Carlin**, SECONDED by **J. Brackett**, the Buchanan Board of Education approves the following attached letters of agreement with the Buchanan Education Association:

- Teacher Placement, Reduction in Force and Recall
- Teacher Evaluation

ROLL CALL VOTE: J. Brackett, R. Writer, S. Carlin, and H. Burnett

ABSTAINED: C. Carlson (due to family employment) and K. Berry (due to family employment)

NAYS: None **MOTION ADOPTED**

BVA COURSE OFFERINGS 2024-25

MOTION by **R. Writer**, SECONDED by **K. Berry**, the Buchanan Board of Education approves the courses for the 2024-2025 school year to be offered through Buchanan Virtual Academy as submitted.

ROLL CALL VOTE: C. Carlson, J. Brackett, R. Writer, S. Carlin, K. Berry, and H. Burnett

NAYS: None **MOTION ADOPTED**

QUESTIONS & COMMENTS FROM BOARD MEMBERS

Board members spoke.

NEXT BOARD MEETING

Monday, September 16, 2024 at 6:00pm.

ADJOURNMENT

6:32 pm

Mrs. Kelly Laesch, Secretary, Board of Education
(Minutes adopted at the 9/16/2024 meeting)