

BUCHANAN COMMUNITY SCHOOLS, BERRIEN COUNTY, MICHIGAN

JUNE 17, 2024

REGULAR MEETING

BUCHANAN HIGH SCHOOL

CALL TO ORDER

PRESIDENT: Dr. Burnett opened the meeting at 6:00pm

PLEDGE OF ALLEGIANCE

Dr. Burnett led the Pledge of Allegiance.

ROLL CALL

PRESENT: C. Carlson, J. Brackett, R. Writer, K. Laesch, S. Carlin, K. Berry, and H. Burnett

ABSENT: None

OTHERS PRESENT: Superintendent Robinson, Mark Kurland, Phil Place, Carrie Brunsting, Michelle Munyon, Brian Brown, Rachel Carlson & Varsity Softball Team

ADOPTION OF AGENDA

MOTION by **C. Carlson**, **SECONDED** BY Member **K. Berry**, the agenda for the board meeting June 17, 2024 be adopted as written.

ROLL CALL VOTE: C. Carlson, J. Brackett, R. Writer, K. Laesch, S. Carlin, K. Berry, and H. Burnett

NAYS: None **MOTION ADOPTED**

RECOGNITION OF VISITORS

Dr. Burnett & Mrs. Robinson welcomed all.

POINTS OF PRIDE

Varsity Softball Regional Champs!

PUBLIC HEARING ON ANTI-BULLYING POLICY

Mrs. Robinson presented the Anti-Bullying policy.

PUBLIC COMMENT FOR HEARING ON ANTI-BULLYING POLICY

None

INFORMATION/REPORTS & NEW BUSINESS

Human Resources Committee, June 5th Meeting

Finance Committee, June 10th Meeting



PUBLIC COMMENT

None

ADOPTION OF CONSENT AGENDA

MOTION by **J. Brackett**, **SECONDED** BY Member **R. Writer**, the Board of Education approves the consent agenda for the regular board meeting of June 17, 2024 be adopted as written:

1. Minutes:






-  5-20-2024 Regular Meeting
-  5-20-2024 Closed Session

2. Warrants:



-  Treasury & Expenditure Reports – May 2024

3. Teacher Probationary/Tenure Listing for 2024-25 School Year

4. Employment Contracts for 2024-25 School Year:

-  Michelle Munyon, Administrative Assistant to the Superintendent & BOE
-  Tami Wreggelsworth, Payroll & Accounts Payable Clerk
-  Rebecca Kaltenbach, Food Service Supervisor
-  Nate Will, Transportation Supervisor
-  Jennifer Templeton, Administrative Assistant to Transportation

-  Sophia Williams, Custodian Supervisor
-  Michael Cornelius, Maintenance
-  David Short, Maintenance
-  Stephen Schaefer, Bus Mechanic
-  Ethan Cauffman, Custodian
-  Robert Cauffman, Custodian
-  Dave Griswold, Custodian
-  Judith Harman-Conrad, Custodian
-  Dawn Spielman, Custodian
-  Sandra Summers, Custodian
-  Michelle Trail, Custodian
-  James DeCarlo, Custodian
-  Bryant House, Custodian
-  Felicia Mack, Custodian
-  Robert Skinner, Custodian

5. MHSAA 2024-25 Membership Resolution
6. Recommendations for Parent Representatives to the Berrien RESA Parent Advisory Committee 2024-26 as submitted by the District Special Education Supervisor, Karin Falkenstein:
 -  Britney Martin
 -  Angela Fowler
7. Recommendations to Hire as submitted for:

Recommended Employee	Title
Matthew Orsillo	Band Director
Lillie Spates	Custodian – Summer part-time
Melissa Sweeney	Custodian – Summer part-time
LV Tignor	Custodian – Summer part-time

8. Employment Departures:

Name	Position	Date upon which wages will terminate
Joshua Wegener	BMS Cross Country Coach	-
Dan Reiter	8 th Grade Girls Basketball Coach	-
Shane Farley	3 rd Grade Teacher	6-6-2024
Candyce Ganus (Peppers)	Moccasin Special Education Teacher	8-1-2024

9. Coaching Recommendation for 2024-25 submitted for:


Coach	Position	Class/Level	Step
Ryan Haines	Varsity Mens Soccer Coach	6	3
Phil LaBounty	Varsity Womens Basketball Head Coach	1	1

ROLL CALL VOTE: C. Carlson, J. Brackett, R. Writer, K. Laesch, S. Carlin, K. Berry, and H. Burnett

NAYS: None **MOTION ADOPTED**

**BUCHANAN VIRTUAL
ACADEMY GRADUATION
CERTIFICATION**

MOTION by **R. Writer**, SECONDED by **K. Berry**, upon satisfactory completion of district requirements for high school graduation, the Board of Education hereby approves:

Buchanan Virtual Academy Student:
 Jake Rose

Buchanan Step Up Student:
 Taya Poledna

ROLL CALL VOTE: C. Carlson, J. Brackett, R. Writer, K. Laesch, S. Carlin, K. Berry, and H. Burnett

NAYS: None **MOTION ADOPTED**

**POLICY 5207 ADOPTION –
ANTI-BULLYING**

MOTION by **S. Carlin**, SECONDED **K. Laesch**, the Buchanan Board of Education approves the following resolution:

WHEREAS, on June 10, 2024 the Board repealed the Board’s then-existing policies, bylaws, and administrative guidelines, and adopted the Thrun Law Firm Policy Manual (“Policy Manual”), except that the Board retained its Board policy 5517.01 concerning student bullying, pending a statutorily required public hearing on proposed Policy 5207 (Anti-Bullying) in the Policy Manual; and

WHEREAS, consistent with Revised School Code Section 1310b, MCL 380.1310b, the Board held a public hearing on June 17, 2024 concerning proposed Policy 5207 (Anti-Bullying), which would replace the Board’s existing policies, bylaws, and administrative guidelines concerning student bullying; and

WHEREAS, the Board has carefully considered proposed Policy 5207 (Anti-Bullying), the Administration’s recommendation, and information and comments provided during the public hearing.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board accepts the Administration’s recommendation to adopt Policy 5207 (Anti-Bullying).
2. Policy 5207 (Anti-Bullying) is hereby adopted and replaces all existing Board policies, bylaws, and administrative guidelines concerning student bullying.
3. The Board’s adoption of Policy 5207 will take immediate effect July 1, 2024.
4. The Administration shall promptly review Buchanan Community Schools publications and forms that may reference the now-repealed student bullying policy and revise those publications and forms as necessary to align with the newly adopted Policy 5207 within 90 calendar days after this resolution.
5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

ROLL CALL VOTE: C. Carlson, J. Brackett, R. Writer, K. Laesch, S. Carlin, K. Berry, and H. Burnett

NAYS: None **MOTION ADOPTED**

**2024-2025
ADMINISTRATIVE
CONTRACTS**

MOTION by **R. Writer**, SECONDED by **K. Berry**, the Buchanan Board of Education approves the annual district administrative contracts for the 2024-2025 school year from July 1, 2024 through June 30, 2025.

ROLL CALL VOTE: C. Carlson, J. Brackett, R. Writer, K. Laesch, S. Carlin, K. Berry, and H. Burnett

NAYS: None **MOTION ADOPTED**

UPDATE AUTHORIZED BANKING USERS

MOTION by **K. Laesch**, SECONDED by **R. Writer**, the Buchanan Board of Education approves the removal of employee Laura Morris as an authorized user on the Buchanan Community Schools financial accounts effective June 30, 2024.

ROLL CALL VOTE: C. Carlson, J. Brackett, R. Writer, K. Laesch, S. Carlin, K. Berry, and H. Burnett

NAYS: None **MOTION ADOPTED**

EMERGENCY OPERATIONS PLAN

MOTION by **J. Brackett**, SECONDED by **K. Laesch**, the Buchanan Board of Education approves the Buchanan Community Schools Emergency Operations Plan (EOP) as recommended by the Emergency/Security Planning Committee.

ROLL CALL VOTE: C. Carlson, J. Brackett, R. Writer, K. Laesch, S. Carlin, K. Berry, and H. Burnett

NAYS: None **MOTION ADOPTED**

USE OF LOGO – CITY OF BUCHANAN

MOTION by **R. Writer**, SECONDED by **C. Carlson**, the Buchanan Board of Education will allow the City of Buchanan to use Buchanan Community Schools logos on permanent structures at Victory Park.

ROLL CALL VOTE: C. Carlson, J. Brackett, R. Writer, K. Laesch, S. Carlin, K. Berry, and H. Burnett

NAYS: None **MOTION ADOPTED**

RATIFICATION OF COLLECTIVE BARGAINING AGREEMENT FOR TRANSPORTATION ASSOCIATION 2024-2029

MOTION by **K. Berry**, SECONDED by **J. Brackett**, the Buchanan Board of Education ratifies the proposed agreement between Buchanan Community Schools and the Buchanan Community Schools Transportation Association effective July 1, 2024 through June 30, 2029.

ROLL CALL VOTE: C. Carlson, J. Brackett, R. Writer, K. Laesch, S. Carlin, K. Berry, and H. Burnett

NAYS: None **MOTION ADOPTED**

RATIFICATION OF COLLECTIVE BARGAINING AGREEMENT FOR BUCHANAN ASSOCIATION OF PARAPROFESSIONALS 2024-2028

MOTION by **J. Brackett**, SECONDED by **K. Laesch**, the Buchanan Board of Education ratifies the proposed agreement between Buchanan Community Schools and the Buchanan Association of Paraprofessionals effective July 1, 2024 through June 30, 2028.

ROLL CALL VOTE: C. Carlson, J. Brackett, R. Writer, K. Laesch, S. Carlin, K. Berry, and H. Burnett

NAYS: None **MOTION ADOPTED**

RATIFICATION OF COLLECTIVE BARGAINING

MOTION by **K. Laesch**, SECONDED by **K. Berry**, the Buchanan Board of Education ratifies the proposed agreement between Buchanan Community Schools and the Buchanan Association of Administrative and Media Assistants effective July 1, 2024

**AGREEMENT FOR BAAMA
2024-2028**

through June 30, 2028.

ROLL CALL VOTE: C. Carlson, J. Brackett, R. Writer, K. Laesch, S. Carlin, K. Berry,
and H. Burnett

NAYS: None **MOTION ADOPTED**

**CLOSED SESSION –
SUPERINTENDENT MID-
YEAR EVALUATION
REVIEW**

MOTION by **K. Berry**, SECONDED by **R. Writer**, the Buchanan Board of Education moves into closed session per section 8(A) of the Open Meetings Act to conduct a mid-year evaluation review of the Superintendent. Time 6:33pm

ROLL CALL VOTE: C. Carlson, J. Brackett, R. Writer, K. Laesch, S. Carlin, K. Berry,
and H. Burnett

NAYS: None **MOTION ADOPTED**

RETURN TO OPEN SESSION

MOTION by **R. Writer**, SECONDED by **C. Carlson**, the Buchanan Board of Education resolves to return to open session. Time 7:12pm

ROLL CALL VOTE: C. Carlson, J. Brackett, R. Writer, K. Laesch, S. Carlin, K. Berry,
and H. Burnett

NAYS: None **MOTION ADOPTED**

**AMENDMENT OF
SUPERINTENDENT
CONTRACT**

MOTION by **K. Laesch**, SECONDED by **J. Brackett**, the Buchanan Board of Education approves the amended superintendent's contractual agreement for the position of Buchanan Community Schools Superintendent; as defined in the attached contract between Buchanan Community Schools Board of Education and Mrs. Patricia Robinson.

ROLL CALL VOTE: C. Carlson, J. Brackett, R. Writer, K. Laesch, S. Carlin, K. Berry,
and H. Burnett

NAYS: None **MOTION ADOPTED**

**PUBLIC HEARING ON
PROPOSED 2024-2025
BUDGET**

Mr. Brian Brown presented the 2024-25 Budget.

**PUBLIC COMMENT FOR
HEARING ON 2024-2025
BUDGET**

None

**ADOPTION OF THE 2023-
2024 FINAL BUDGET
AMENDMENT & 2024-2025
BUDGET APPROPRIATION
RESOLUTION**

MOTION by **K. Laesch**, SECONDED by **J. Brackett**, the Buchanan Board of Education, in accordance with the General Appropriations Act, accepts the Buchanan Community Schools' Budget for the fiscal year 2023-2024 amended as presented and the 2024-2025 Budget Appropriation. Said documents to be entered into the minutes of this meeting and to take immediate effect.

AMENDMENT TO GENERAL APPROPRIATION
Resolution for Adoption by the Board of Education of
Buchanan Community School District
GENERAL FUND
June 17, 2024

Resolved, that this resolution shall be the general appropriations of Buchanan Community School District for the 2023-2024 fiscal year; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all revenue received by the Buchanan Community School District.

Be it further resolved, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the general fund of the school district for fiscal year 2023-2024 which includes 18 mills of ad valorem taxes to be levied on non-homestead and non-qualified agricultural property to be used for operating purposes is amended as follows:

<u>Revenue:</u>	
1xx Local	\$ 2,987,941
2xx Other Political Subdivisions	-
3xx State	17,492,431
4xx Federal	2,280,827
5xx -6xx Other Financing Sources	596,689
TOTAL REVENUE	\$23,337,887
Total Fund Balance, July 1, 2023 Available to Appropriate	\$ 4,308,158
TOTAL AVAILABLE TO APPROPRIATE	\$ 27,646,045

Be it further resolved, that \$ 22,985,194 of the total available to appropriate in the General Fund is hereby appropriated in the amounts and for the purposes set forth below:

<u>Expenditures:</u>	
1xx Instruction	
11x Basic Programs	\$ 10,640,560
12x Added Needs	2,254,904
2xx Support Services	
21x Pupil Support	1,342,900
22x Instructional Staff Support	857,932
23x General Administration	511,195
24x School Administration	1,054,806
25x Business Services	448,682
26x Operations and Maintenance	3,596,194
27x Transportation	1,337,925
28x – 29x Other Central Support	930,045
3xx Community Services	10,052
4xx – 6xx Other Financing Uses	-
TOTAL APPROPRIATED	\$ 22,985,194
Projected June 30, 2024 Fund Balance	\$ 4,660,851

Further Resolved, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

This resolution shall take effect June 17, 2024

Revenues and Expenditures First Update 06/17/2024

	2023-2024 ORIGINAL 7/1/2023	VARIANCE FAVORABLE (UNFAVORABLE)	BUDGET UPDATE 01/16/2024	VARIANCE FAVORABLE (UNFAVORABLE)	BUDGET UPDATE 06/17/2024
REVENUES:					
Local Sources	\$ 2,852,539	\$ 29,392	\$ 2,881,931	\$ 86,009	\$ 2,967,940
State Sources	\$ 15,592,280	\$ 1,021,754	\$ 16,614,034	\$ 878,397	\$ 17,492,431
Federal Sources	\$ 754,703	\$ 1,519,582	\$ 2,274,285	\$ 6,542	\$ 2,280,827
Other Sources	\$ 238,971	\$ 508,393	\$ 747,364	\$ (150,675)	\$ 596,689
TOTAL REVENUES	\$ 19,438,493	\$ 3,079,121	\$ 22,517,614	\$ 820,273	\$ 23,337,887
EXPENDITURES:					
INSTRUCTIONAL EXPENSE					
Basic Programs (11x)	\$ 9,675,060	\$ (738,493)	\$ 10,413,553	\$ (227,007)	\$ 10,640,560
Added Needs (12x)	\$ 2,095,890	\$ (243,091)	\$ 2,338,981	\$ 84,077	\$ 2,254,904
Sub-Total:	\$ 11,770,950	\$ (981,584)	\$ 12,752,534	\$ (142,930)	\$ 12,895,464
SUPPORT SERVICES					
Pupil (21x)	\$ 1,259,643	\$ (129,557)	\$ 1,389,200	\$ 46,300	\$ 1,342,900
Instructional Staff (22x)	\$ 617,502	\$ (140,085)	\$ 757,587	\$ (100,345)	\$ 857,932
General Administration (23x)	\$ 440,123	\$ (70,589)	\$ 510,712	\$ (482)	\$ 511,194
School Administration (24x)	\$ 1,036,191	\$ (8,235)	\$ 1,044,426	\$ (10,380)	\$ 1,054,806
Business (25x)	\$ 420,697	\$ (53,874)	\$ 474,571	\$ 25,889	\$ 448,682
Operations and Maintenance (26x)	\$ 2,034,228	\$ (1,586,235)	\$ 3,620,463	\$ 24,269	\$ 3,596,194
Transportation (27x)	\$ 1,175,329	\$ (34,583)	\$ 1,209,912	\$ (128,013)	\$ 1,337,925
Other Central Support (28x)	\$ 491,381	\$ (29,087)	\$ 520,468	\$ 21,764	\$ 498,704
Athletics (29x)	\$ 413,979	\$ (17,039)	\$ 431,018	\$ (323)	\$ 431,341
Community Services (30x)	\$ 48,251	\$ -	\$ 48,251	\$ 38,199	\$ 10,052
Non-Public Schools	\$ -	\$ -	\$ -	\$ -	\$ -
Other Financing Uses	\$ -	\$ (4,916)	\$ (4,916)	\$ 4,916	\$ -
Sub-Total:	\$ 7,937,324	\$ (2,074,200)	\$ 10,011,524	\$ (78,206)	\$ 10,089,730
Outgoing Transfers and Other	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL EXPENDITURES	\$ 19,708,276	\$ (3,055,784)	\$ 22,764,060	\$ (221,136)	\$ 22,985,194
GRAND TOTAL REVENUES	\$ 19,438,493	\$ 3,079,121	\$ 22,517,614	\$ 820,273	\$ 23,337,887
REVENUES/EXPENDITURES	\$ (269,783)	\$ 23,337	\$ (246,446)	\$ 599,137	\$ 352,693
Favorable (unfavorable)					
Fund Balance 7/1/2023	\$ 4,308,158		\$ 4,308,158		\$ 4,308,158
Less Transfers from Fund Equity	\$ -		\$ -		\$ -
Proj. Fund Balance 06/30/2024	\$ 4,038,375		\$ 4,061,712		\$ 4,660,851

AMENDMENT TO GENERAL APPROPRIATION
 Resolution for Adoption by the Board of Education of
 Buchanan Community Schools
 School Service Fund
 June 17, 2024

Resolved, that this resolution shall be the general appropriations of Buchanan Community Schools for the 2023-2024 fiscal year; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all revenue received by the Buchanan Community School School Service Fund.

Be it further resolved, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the school service fund of the school district for fiscal year 2023-2024 to be used for operating hereby purposes is amended as follows:

Revenue:

1xx Local	53,330
3xx State	323,770
4xx Federal	887,440
5xx -6xx Other Financing Sources	-
TOTAL REVENUE	1,264,540
Total Fund Balance, July 1, 2023 Available to Appropriate	\$ 596,721
TOTAL AVAILABLE TO APPROPRIATE	\$ 1,861,261

Be it further resolved, that \$ 1,326,535 of the total available to appropriate in the School Service Fund is appropriated in the amounts and for the purposes set forth below:

Expenditures:

School Service Expenditures	\$ 1,326,535
TOTAL APPROPRIATED	\$ 1,326,535
Projected June 30, 2024 Fund Balance	\$ 534,726

Further Resolved, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

This resolution shall take effect June 17, 2024

Revenues and Expenditures First Update 06/17/2024

	2023-2024 ORIGINAL 7/1/2023	VARIANCE FAVORABLE (UNFAVORABLE)	BUDGET UPDATE 01/16/2024	VARIANCE FAVORABLE (UNFAVORABLE)	BUDGET UPDATE 06/17/2024
REVENUES:					
Local Sources	\$ 22,200	\$ 5,976	\$ 28,176	\$ 25,154	\$ 53,330
State Sources	\$ 89,186	\$ 201,900	\$ 291,086	\$ 32,684	\$ 323,770
Federal Sources	\$ 868,477	\$ (133,816)	\$ 734,661	\$ 152,779	\$ 887,440
Other Sources	\$ -	\$ -	\$ -	\$ -	\$ -
Sub-Total	\$ 979,863	\$ 74,060	\$ 1,053,923	\$ 210,617	\$ 1,264,540
Incoming Transfers	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES	\$ 979,863	\$ 74,060	\$ 1,053,923	\$ 210,617	\$ 1,264,540
EXPENDITURES:					
Food Service	\$ 995,922	\$ (102,256)	\$ 1,098,178	\$ (228,357)	\$ 1,326,535
Sub-Total:	\$ 995,922	\$ (102,256)	\$ 1,098,178	\$ (228,357)	\$ 1,326,535
GRAND TOTAL EXPENDITURES	\$ 995,922	\$ (102,256)	\$ 1,098,178	\$ (228,357)	\$ 1,326,535
GRAND TOTAL REVENUES	\$ 979,863	\$ 74,060	\$ 1,053,923	\$ 210,617	\$ 1,264,540
REVENUES/EXPENDITURES	\$ (16,059)	\$ (28,196)	\$ (44,255)	\$ (17,740)	\$ (61,995)
Favorable (unfavorable)					
Fund Balance 7/1/2023	\$ 596,721		\$ 596,721		\$ 596,721
Projected Fund Balance 6/30/24	\$ 580,662	\$ (28,196)	\$ 552,467	\$ (17,740)	\$ 534,727

AMENDMENT TO GENERAL APPROPRIATION
 Resolution for Adoption by the Board of Education of
 Buchanan Community Schools
 Debt Retirement Fund
 June 17, 2024

Resolved, that this resolution shall be the general appropriations of Buchanan Community Schools for the 2023-2024 fiscal year; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all revenue received by the Buchanan Community Schools Debt Fund.

Be it further resolved, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the sinking fund of the school district for fiscal year 2023-2024 to be used for operating purposes is amended as follows:

Revenue:

1xx Local	1,157,195
4xx Federal	-
5xx -6xx Other Financing Sources	-
TOTAL REVENUE	1,157,195
Total Fund Balance, July 1, 2023 Available to Appropriate	\$232,073
TOTAL AVAILABLE TO APPROPRIATE	\$ 1,389,269

Be it further resolved, that \$ 1,113,727 of the total available to appropriate in the Debt Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:

Debt Fund Expenditures	\$ 1,113,727
TOTAL APPROPRIATED	\$ 1,113,727

Projected June 30, 2024 Fund Balance \$ 275,542

Further Resolved, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

This resolution shall take effect June 17, 2024

AMENDMENT TO GENERAL APPROPRIATION
Resolution for Adoption by the Board of Education of
Buchanan Community Schools
Sinking Fund
June 17, 2024

Resolved, that this resolution shall be the general appropriations of Buchanan Community Schools for the 2023-2024 fiscal year; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all revenue received by the Buchanan Community Schools Sinking Fund.

Be it further resolved, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the sinking fund of the school district for fiscal year 2023-2024 to be used for operating purposes is amended as follows:

Revenue:

1xx Local	381,823
4xx Federal	-
5xx -6xx Other Financing Sources	-
TOTAL REVENUE	381,823
Total Fund Balance, July 1, 2023 Available to Appropriate	\$952,962
TOTAL AVAILABLE TO APPROPRIATE	\$ 1,334,785

Be it further resolved, that \$ 408,584 of the total available to appropriate in the Sinking Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:

Sinking Fund Expenditures	\$ 408,584
TOTAL APPROPRIATED	\$ 408,584
 Projected June 30, 2024 Fund Balance	 \$ 926,202

Further Resolved, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

This resolution shall take effect June 17, 2024

AMENDMENT TO GENERAL APPROPRIATION
Resolution for Adoption by the Board of Education of
Buchanan Community Schools
Trust & Agency Fund
June 17, 2024

Resolved, that this resolution shall be the general appropriations of Buchanan Community Schools for the 2023-2024 fiscal year; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all revenue received by the Buchanan Community Schools Trust & Agency Fund.

Be it further resolved, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the sinking fund of the school district for fiscal year 2023-2024 to be used for operating purposes is amended as follows:

Revenue:

1xx Local	293,720
4xx Federal	-
5xx -6xx Other Financing Sources	-
TOTAL REVENUE	293,720
Total Fund Balance, July 1, 2023 Available to Appropriate	\$470,303
TOTAL AVAILABLE TO APPROPRIATE	\$ 764,023

Be it further resolved, that \$ 235,957 of the total available to appropriate in the T&A Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:

Trust & Agency Fund Expenditures	\$ 235,957
TOTAL APPROPRIATED	\$ 235,957
 Projected June 30, 2024 Fund Balance	 \$ 528,066

Further Resolved, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

This resolution shall take effect June 17, 2024

RESOLUTION FOR ADOPTION BY THE
BOARD OF EDUCATION OF THE
Buchanan Community Schools

RESOLVED, that this resolution shall be the general appropriations of Buchanan Community Schools for the 2024-2025 fiscal year; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all revenue received by the Buchanan Community Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the General Fund of Buchanan Community Schools for the fiscal year 2024 – 2025 which includes 18 mills of ad valorem property taxes to be levied on non-homestead and non-qualified agricultural property and zero mills on homestead and qualified agricultural property to be used for operating purposes be adopted as follows:

REVENUE:	
1xx Local	\$ 3,046,460
3xx State	16,337,882
4xx Federal	506,327
5xx-6xx Other Financing Sources	208,180
TOTAL REVENUE	\$ 20,098,849
TOTAL FUND BALANCE, JULY 1 Available to Appropriate	4,061,711
TOTAL AVAILABLE TO APPROPRIATE	\$ 24,160,560

BE IT FURTHER RESOLVED, that \$20,934,429 of the total available to appropriate in the General Fund is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES	
1xx - Instruction	
11x - Basic Instruction	\$10,101,593
12x - Added Needs	2,277,513
2xx - Support Services	
21x - Pupil Support	1,347,988
22x - Instructional Staff Support	728,455
23x - General Administration	524,480
24x - School Administration	1,128,698
25x - Business Services	389,777
26x - Operations and Maintenance	2,248,418
27x - Transportation	1,287,699
28x-29x Other Central Support	892,808
3xx - Community Services	-0-
4xx-6xx Other Financing Uses	-0-
Total Appropriated	\$20,934,429
Total Revenue Less Expenditures	
Estimated Fund Balance June 30, 2025	\$ 3,226,131

BE IT FURTHER RESOLVED that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

BE IT FURTHER RESOLVED that the Superintendent is hereby charged with the general supervision of the execution of the budgets adopted by the Board, and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education.

BE IT FURTHER RESOLVED that the District shall levy the following millages for the 2024-2025 school year:

18.000 mills non-homestead property* tax rate be certified for levy for the 2024 – 2025 school year for operating purposes

0.7884 mill Sinking Fund on all property tax rates be certified for levy for the 2024 – 2025 school year for sinking fund purposes

and that the administration be authorized to file L-4029 in accordance with this resolution.

THE APPROPRIATIONS RESOLUTION shall take immediate effect.

June 17, 2024

*Including non-qualified agricultural properties

These millage rates are included in this resolution to fulfill the requirements of the *Truth in Budgeting Act*.

FOOD SERVICE

An ACT to make appropriations and to provide the disposition of all income received by the Buchanan Community Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the **School Service Fund** of Buchanan Community Schools for the fiscal year 2024 – 2025 is as follows:

REVENUES	
1xx Local	\$ 44,500
3xx State	289,254
4xx Federal	617,369
5xx-6xx Other Financing Sources	<u>0</u>
TOTAL REVENUE	\$ 951,323
ESTIMATED FUND BALANCE: JULY 1, 2024	\$ 326,721
TOTAL AVAILABLE TO APPROPRIATE	\$1,278,044

BE IT FURTHER RESOLVED, that \$ 955,922 of the total available to appropriate in the **School Service Fund** is hereby appropriated in the accounts and for the purposes set forth below:

EXPENDITURES	
2xx Food Service	\$1,196,339
	<u>0</u>
Total Appropriated	\$1,196,339
ESTIMATED FUND BALANCE: JULY 1, 2025	\$ 81,705

BE IT FURTHER RESOLVED that no Board of Education member or employee of the school district should expend any fund or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education. Changes in the amount appropriated by the Board herein shall require approval by the Board.

BE IT FURTHER RESOLVED that the Superintendent is hereby charged with the general supervision of the execution of the budgets adopted by the Board, and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education.

THE APPROPRIATIONS RESOLUTION shall take immediate effect.

June 17, 2024

2013 DEBT RETIREMENT FUND

An ACT to make appropriations and to provide the disposition of all income received by the Buchanan Community Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the **2013 Debt Retirement Fund** of Buchanan Community Schools for the fiscal year 2024 – 2025 is as follows:

REVENUES	
1xx Local	\$1,227,966
4xx Federal	0
5xx-6xx Other Financing Sources	<u>0</u>
TOTAL REVENUE	\$1,227,966
ESTIMATED FUND BALANCE: JULY 1, 2024	\$ 239,081
TOTAL AVAILABLE TO APPROPRIATE	\$1,467,047

BE IT FURTHER RESOLVED, that \$1,224,100 of the total available to appropriate in the **Debt Retirement Fund** is hereby appropriated in the accounts and for the purposes set forth below:

EXPENDITURES	
xxx-xxx Other Financing Uses	\$1,224,100
Total Appropriated	\$1,224,100
ESTIMATED FUND BALANCE: JULY 1, 2025	\$ 242,947

BE IT FURTHER RESOLVED that no Board of Education member or employee of the school district should expend any fund or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education. Changes in the amount appropriated by the Board herein shall require approval by the Board.

BE IT FURTHER RESOLVED that the Superintendent is hereby charged with the general supervision of the execution of the budgets adopted by the Board, and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education.

THE APPROPRIATIONS RESOLUTION shall take immediate effect.

June 17, 2024

CAPITAL PROJECTS FUNDS (SINKING FUND)

An ACT to make appropriations and to provide the disposition of all income received by the Buchanan Community Schools.

BE IT FURTHER RESOLVED, that there be levied upon the taxable value of all properties 0.7884 mills for sinking fund purposes available for sinking fund appropriations in the Capital Projects/Sinking Fund of Buchanan Community Schools for the fiscal year 2024 – 2025 is as follows:

REVENUES	
1xx Local	\$ 405,275
TOTAL REVENUE	
	\$ 378,686
ESTIMATED FUND BALANCE: JULY 1, 2024	
	\$ 390,591
TOTAL AVAILABLE TO APPROPRIATE	
	\$ 769,277

BE IT FURTHER RESOLVED, that \$ 315,522 of the total available to appropriate in the Capital Project (Sinking) Fund is hereby appropriated in the accounts and for the purposes set forth below:

EXPENDITURES	
4xx – Site Improvement	\$ <u>315,522</u>
Total Appropriated	
	\$ 315,522
ESTIMATED FUND BALANCE: JULY 1, 2025	
	\$ 453,755

BE IT FURTHER RESOLVED that no Board of Education member or employee of the school district should expend any fund or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education. Changes in the amount appropriated by the Board herein shall require approval by the Board.

BE IT FURTHER RESOLVED that the Superintendent is hereby charged with the general supervision of the execution of the budgets adopted by the Board, and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education.

THE APPROPRIATIONS RESOLUTION shall take immediate effect.

June 17, 2024

TRUST and AGENCY FUND

An ACT to make appropriations and to provide the disposition of all income received by the Buchanan Community Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the Trust and Agency Fund of Buchanan Community Schools for the fiscal year 2024 – 2025 is as follows:

REVENUES	
1xx Local	\$ 293,520
4xx Federal	0
5xx-6xx Other Financing Sources	<u>0</u>
TOTAL REVENUE	
	\$ 293,520
ESTIMATED FUND BALANCE: JULY 1, 2024	
	\$ 473,333
TOTAL AVAILABLE TO APPROPRIATE	
	\$ 766,853

BE IT FURTHER RESOLVED, that \$ 305,498 of the total available to appropriate in the Activity Fund is hereby appropriated in the accounts and for the purposes set forth below:

EXPENDITURES	
4xx-6xx Other Financing Uses	\$ 305,498
Total Appropriated	
	\$ 305,498
ESTIMATED FUND BALANCE: JULY 1, 2025	
	\$ 461,355

BE IT FURTHER RESOLVED that no Board of Education member or employee of the school district should expend any fund or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education. Changes in the amount appropriated by the Board herein shall require approval by the Board.

BE IT FURTHER RESOLVED that the Superintendent is hereby charged with the general supervision of the execution of the budgets adopted by the Board, and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education.

THE APPROPRIATIONS RESOLUTION shall take immediate effect.

June 17, 2024

ROLL CALL VOTE: C. Carlson, J. Brackett, R. Writer, K. Laesch, S. Carlin, K. Berry, and H. Burnett

NAYS: None **MOTION ADOPTED**

**QUESTIONS & COMMENTS
FROM BOARD MEMBERS** Board members spoke.

NEXT BOARD MEETING Monday, July 15, 2024 at 6:00pm.

ADJOURNMENT 7:40 pm

Mrs. Kelly Laesch, Secretary, Board of Education
(Minutes adopted at the 7/15/2024 meeting)