

Sealed bids will be received until noon prevailing time on April 26, 2024 by Marc Hartman for Band Uniforms, at which time and place all bids will be publicly opened and read aloud.

Proposals complying with the bid documents will be received until the specified closing time. Bids shall be submitted on or before the specified closing time in an opaque sealed envelope or emailed marked "Band Uniforms - Bid" on the outside (or subject line of an email) and addressed to:

Marc Hartman
Buchanan High School
401 West Chicago Street
Buchanan, MI 49107

Bids shall be opened publicly and the contents announced at the specified opening time and at the location immediately above. Bids received after the stated time will not be accepted and will be returned unopened.

All bids submitted shall be valid for a period of at least sixty (60) days from the date of bid opening. The only alterations, which may be allowed, will be those approved by the District. No immediate decision shall be rendered concerning the bids submitted at the time of opening.

In submitting a bid, it is understood that the District reserves the right to reject any and all bids, or parts thereof, and it is agreed that this bid may not be withdrawn during the period of sixty (60) days from the time of the award of bid.

The bidder shall be actively engaged in procurement of the materials the District is presently bidding here-in. All bidders shall have adequate resources to deliver the specified products on-time and per specifications. Each bidder shall submit with their proposal, a list of client references must be provided, from five (3 - 5) different companies, for whom they have successfully conducted business within the last three (3) years. The client list shall contain: the name of the company, contact name, and telephone number.

SAMPLES - Your bid, to be considered, is to be accompanied by a stock uniform. Exact samples may be required if your bid is considered. The sample uniform provided is to be a Medium Average size or equivalent.

BID INSTRUCTIONS AND SPECIFICATIONS

A. Styling Specifications can be found in Exhibit A of this document. These specifications are expected to be closely adhered to in order for the exact design, form and function to be properly and consistently incorporated and reflected in each of the uniform components. Any proposed deviation from any styling and construction specification must be disclosed and fully documented in the proposal submitted by each bidder and may be considered as grounds for rejection of a bid.

1. **Product Samples Required.** All bidders must submit a full sample uniform with all components that match exact specifications.
2. **Inclusive of All Costs.** Prices quoted shall be F.O.B. (Freight on Board) destination, inclusive of all costs – shipping, handling, prep, insurance, etc.
3. **Investigation of Bidders.** The school will make such investigations as are necessary to determine the ability of the bidder to fulfill bid requirements. The bidder shall furnish such information as may be required which will assist the school in making such determination.
4. **Contact Representative.** Bidders must agree to provide an experienced representative to handle all details of the order. Said representative will be responsible for servicing the order throughout the initial purchase and on a continuing basis while the uniforms are in service at the school. Bidders must list the name, address, telephone number, cell phone number and email address of the representative in their response.
5. **A hands free electronic sizing application** that is available on Apple and Android devices must be provided to the school at no additional cost. This software must accurately confirm the student's height, weight, chest circumference, waist circumference, and seat circumference to accurately give the student's nearest stock size. This software must also have a specific and unique dashboard for the District staff to assist in uniform distribution from year to year. Company agrees to provide 2 days of in-person training to District staff on the software, uniform distribution and best practices concerning uniform management for the first two years after the initial purchase.
6. **Bid Affidavit.** The bidder hereby declares understanding, agreement and certification of compliance to provide the band uniforms to the school, at the prices quoted, in accordance with all terms and conditions, requirements, and specifications of the bid specifications, and any issued addenda or amendments. The bidder further agrees that the language of this document shall govern in the event of a conflict with (1) the bidder's bid or (2) any subsequent purchase order between the bidder and the school. The bidder shall, as a matter of clarity and assurance, also acknowledge all addenda, if any, issued by the school. The bidder further agrees that upon receipt of an authorized purchase order or when an authorized official of the school countersigns this document, a binding contract shall exist between the bidder and the school. This document combined with amendments, the bidder proposal, its required submittals, and the purchase order, if any, shall comprise the binding contract. **(See Attachment C – Bid Affidavit).**
7. **Withdrawal.** A bidder may withdraw or change a bid if written notice of the withdrawal or change is received by the school before the latest time specified for submission of bids. Any change may be made only by substitution of another bid. The successful bidder may not withdraw, cancel, or modify its proposal after the bid has been opened.

8. Bid to Remain Open. No bids shall be withdrawn for a period of sixty (60) calendar days after the date of the bid opening without the consent of the school.
9. Award of Contract. The school reserves the right to (1) reject any and all bids or portions of bids; (2) select independently for specific bid items from any vendor bidding; (3) waive informalities or irregularities in any bid, and (4) award the contract in the best interest of the school. The contract will be awarded, if at all, to the lowest responsible bidder meeting specifications as determined by the District. While the financial responsibility of the bidder is a significant concern, the District is equally concerned with the proven ability of the bidder to satisfactorily perform the contract so that the band uniforms will be provided in accordance with these bid documents.
10. Shipping. Each uniform is to be thoroughly inspected before shipment. Imperfections shall be corrected before the uniforms are shipped. Uniforms are to be shipped complete with hangers (plastic) in containers. The uniforms will be ready to wear without cleaning or pressing. In the case of damaged shipment, it shall be the responsibility of the successful bidder to repair or provide a replacement in good condition to the District. Accessories as well as trousers, will be bulk packed unless otherwise specified.
11. Each major garment item is to have identification numbers sewn into the individual pieces to allow for quick identification. Coats, trousers, waist drapes, capes or other garments attached to the main body of the uniform are to have identification numbers. Trouser labels are to include size and length for future reference; coat labels shall have size and length indicated on a linen ticket. The original order is to include an electronic roster file with the numbers of each uniform corresponding to the particular size of that uniform, arranged from the smallest to the largest.
12. Warranty. Any and all goods supplied hereunder will be of merchantable quality; all goods will be fit for the particular use intended and will be free from defects, whether patent or latent in material or workmanship, and will be in full conformity with the specifications contained herein. The school reserves the right to reject any goods which contain defects in materials or workmanship or which fail to meet specifications contained herein, or seller's warranties. Rejected goods shall be removed at the expense of the seller, including shipping, handling, insurance, etc.

EXHIBIT A

- General Specifications
- Styling Specifications
 - Jacket/Coat Specifications
 - Soft Top Specifications
 - Bib Pants/Trouser Specifications
 - Plume Specifications
 - Headwear Specifications

GENERAL SPECIFICATIONS

1. Fabric Specifications. Uniforms must be Machine Washable for the coats, bibbers, waist drop, and shako wraps. These standards are so stated to ensure a functional lifetime retention period of at least 8 to 10 years, with normal care and maintenance being exercised.

Polyester materials must be first quality with no flaws or imperfections. Hair canvas, pre-shrunk wool, wool blend, felt used to lend shape to a garment will not be allowed. Shape of jackets must be patterned into the garment, optimizing fabric grain and stability.

Care and Cleaning Instructions. The successful bidder will supply recommended cleaning instructions for the uniforms and all accessory items, specifying precise details on care and cleaning.

All garments are to be constructed according to the General Specifications

JACKET/COAT/VEST

1. Jacket/coat/vest patterns must offer unisex patterns to ensure appropriate fit and universal look throughout the entire program. Gender specific jacket patterns are NOT acceptable.
2. Jacket/coat/vest must be available in an extended size range. The size range is 2XS-8XL and is available in short, average and tall lengths. This follows the standards for performance apparel, athletic apparel, and commercial industries.
3. To allow maximum range of athletic movement, all standardized sleeves must be single-part construction to allow for smooth movement and visuals. Common expansion pockets, flanges, or pieced-in patch at underarm are not allowed. This provides a smoother look and greater durability since extraneous seams and or bulk cause friction, chafing, and premature wear. Custom sleeves must meet the same standards. Sleeves with darts are not allowed since they restrict full movement range. Military, European, (high-cut) arms-eyes, or gusset inserts are not allowed.
4. Shoulder pads must be constructed from durable foam and fabric covered. No pleated, ruffled, or gathered fabrics of any sort will be allowed to extend shoulder or substitute for this unique feature.
5. Sleeves must be available with two optional finishes:
 1. Standard Finish - Fully-surged / over-lock edge at bottom of sleeve with coverstitch hem finish.
 2. Athletic Thumb Hole--stretched thumb hole to allow for a proper sleeve fit regardless of the wearer's uniform size. Placement ½" - ¼" above finished cuff sized as patterned.
6. Jacket/Coat/Vest construction must consist of overlapped seam joining, single needle set zippers and cover stitched hems on sleeves. All raw edges and seams edge must face into the jacket. Any and all sewn attachments or appliques must have a clean edge finish. Zipper fastenings for closure must be placed as specified in the styling specifications.
7. All collars must be attached to the neckline of coat/jacket/vest catching all layers of shell, chest piece and collar. No free-floating or enveloped plastic is acceptable.
10. Collar must be centered on the coat.
11. Collar top stitching must be a single needle stitch with matching thread.
12. All jackets/coats/vests must have an inner lining of high density 100% polyester body with a two layer fabric lining on top and bottom to provide flexible yet stable construction.
13. Thread must be Tech 40 or higher and DTM fabrics.
14. Velcro must be Velcro brand or equivalent to be used on closures and baldric attachments. Color of Velcro, where possible, should approximate surrounding color.
15. Coat zipper is a heavy-duty #5 auto-locking coil (YKK Quality or equal) separating zipper, 9/16" tape - strong, easy to use and completely washable or dry-cleanable. Jacket zipper is double stitched the entire length of the zipper and bar-tacked at both bottom

stress points of the zipper.

16. Buttons must be high quality buttons used where specified and attached by Ring and washer or rivet-based tack back. Buttons must have a brass base top and rust resistant back. Thread-sewn or plastic buttons are unacceptable for durability reasons. No buttonholes should be used; since any cut-first automatic buttonhole machine leaves damaged edges prone to wear and fraying over time.

BIB PANTS/TROUSERS

1. Bib pant/trouser patterns must offer a unisex pattern for proper fit and ease of garment distribution.
2. Patterns and style must be in keeping with the end use of marching and athletic standards. They have ample room for movement, are non-restrictive, and must have a trim, fitted look.
3. Bib pants/trousers must be available in an extended size range from 2XS-8XL.
4. Bib pants/trousers must be available in short, average, or tall lengths in every size to accommodate variation in height, and proportioned accordingly.
5. Out-seams, rear center seaming and bust seams are to be flat lock construction. This is to elevate the bulkiness around the hip that creates an unsightly visual. All edges of straps shall be hemmed with a coverstitch prior to the finishing of the straps.
6. All bib pants/trousers must be constructed of fabric provided via style specifications.
7. All shoulder straps are adjustable for size and fit variance secured with high-impact, high-density, non-rust, washable polymer/plastic sliders. The straps MUST be attached single needle to slides and bartacked in stress areas for added strength. No excess strap length must be visible at any time, nor may excess hang loose from the pants.
8. All bib pant/jumpsuit patterns must include ellipsoidal neck opening for smooth upper torso fit, cut high enough to eliminate any exposure of garments worn under jacket/coat/vest.
9. All bib pants/trousers must include an internal rectangular pocket on the wearer's left side. Pocket is constructed of the same material as the lower body of bibber. Edges are to have an overlock finish, top of pocket is to be single folded down towards the inside of the pocket, with a single needle stitch holding down fold. Pocket is to be cover stitched closed and set single needle set on seam of upper and lower bibber.
10. All zipper closures (M & F) must be placed center-front, and be of a trouser-grade, #3 coil zipper 14" length, 9/16" tape, using industry standard fly zipper application. The zipper will be triple tacked on each end for stability and include an industrial bar tack at bottom overlap of fly.
11. Snap closures shall be of brass construction with a DTM cap. Placement shall be centered on the upper and lower bibber just above the zipper. With a reinforcement square on the male half of the snap.
14. Leg bottoms must have raw edge serged and a cover stitch hem.
 1. ADJUSTABLE HEM OPTION – Snap tape fasteners 13" (Alternating male and female every inch) in length are sewn into the interior seams of the inseam and out seam of the bib pants and the hem length is chosen by the wearer, using the corresponding appropriate closures. This feature will utilize a serged finish feature.

I.) Band Coats: (80 Units)

- Fabrics: 100% polyester heavyweight Terrashell 14.9oz/Lyd
- Colors: Maroon, White, dye-sub, black
 - Description:Front: Is made from 100% polyester heavyweight Terrashell. Regular shouldered coat. Sublimated front design of maroon fading to black. Right side features a sublimated white antler design that will continue into the waist drop. Left side features a black sublimated school “Buck” logo. Coat front is to be lined with Custom Acteev Lining. Snap tape sewn into the underside of the vest to attach the waist drop.
 - Back: Black Terrashell back. Back will have a closure with a center black butted zipper.
 - Collar: To be a standing mandarin collar in maroon with custom Acteev Lining.
 - Sleeves: Full sleeves. Left sleeve is maroon fading to black at the wrist. Athletic Thumbhole w/ black binding. Right sleeve is a maroon/black print with Athletic Thumbole w/ black binding.

II.) Bibbers: (80 Units)

- Bibbers of Black 100% polyester heavyweight Terrashell. Bibbers are to be flat-lock stitched in matching thread. To have a snap hem feature. Black zipper #3. Fully reinforced inseam and a front pocket.

III.) Waist Drop: (80 Units)

- Waist drop is worn on the wearer’s left. Waist drop is snapped in place via snaptape. Knee length single point waist drop is made from sublimated Terrashell. The design is a continuation of the antler print from the coat in white fading to maroon. The main print under the antler is maroon fading to black. Underside is lined with black 212.

IV.) Shako Wrap: (80 Units)

- G-2004 Style wrap. Sublimated terrashell front. Front design is a black/maroon print with the white antler print extending to the tallest point of the wrap. Back is black heavy duty lycra.

V.) Plume: (80 Units)

- 14” Burgundy French Upright w/ nickle cup

VI.) Shako Base: (80 Units)

- Shako Base w/ permanently sized positions and visor. Base height approximately 3 5/8”. Velcro (hook side) attached. Plume socket and hardware (1 set) to be supplied, unattached, with five pre-punched locations. Chinstrap to be attached with buttons. Mesh head liner sewn into base on the underside of sweatband. Black visor. Black chinstrap. Nickel Dome buttons. Silver flex band in front.

VII.) Shako Box: (80 Units)

- Black Plastic Shako Box

CERTIFICATION OF FABRIC

This is to confirm that the bidder is to use first quality goods. The material supplied is to be 14.9 oz. 100% Polyester. or better.

All fabric is purchased directly from the mills, not purchased from jobbers or wholesalers. The manufacturing mill is to stand behind the durability of fabric per handling and care instructions included on the care label sewn into each uniform.

Sign: _____

Title: _____

Date: _____

DEVIATION FORM

In the event that the undersigned Bidder intends to deviate from the specifications by utilizing any materials, items, treatments, finishes, inner construction, tailoring details, etc., contrary to those listed as standards in the specifications, the bidder is to fully document and list each deviation in complete detail including reasons for the deviation. General statements are not acceptable. Furthermore, these deviations are to be approved in writing.

If no deviations are submitted, the bidder assures the buyer of full compliance with the specifications and conditions, and assures the buyer that samples accompanying the bid meet all construction specifications.

If deviations are found on said sample, and not listed, the bidder is to be disqualified!

NONE

Company _____

Signed _____

Date _____

Title _____

BID FORM

(Attachment C – Bid Affidavit).

The bidder certifies they have familiarized themselves with these specifications, has carefully read them and understands the contents. Uniforms furnished will be in the style, construction and quality requested.

QUANTITY	ITEM	UNIT PRICE	TOTAL PRICE
80	Band Coats		
80	Band Bibbers		
80	Waist Drops		
80	Shako Wraps		
80	Shako Bases		
80	Shako Boxes		
80	Plumes		
80	Hangers		
1	Shipping and Handling		
		Total	

TERMS:

If awarded the contract, the undersigned agrees to ship the entire order within _____ calendar days after approval of the sample and receipt of necessary details and all measurements.

Company: _____

Signed _____

Date: _____

Title : _____