

BUCHANAN COMMUNITY SCHOOLS, BERRIEN COUNTY, MICHIGAN

MARCH 18, 2024

REGULAR MEETING

BUCHANAN HIGH SCHOOL

CALL TO ORDER

VICE-PRESIDENT: Mrs. Berry opened the meeting at 6:01pm

PLEDGE OF ALLEGIANCE

Mrs. Berry led the Pledge of Allegiance.

ROLL CALL

PRESENT: C. Carlson, J. Brackett, R. Writer, K. Laesch, S. Carlin, and K. Berry

ABSENT: H. Burnett

OTHERS PRESENT: Superintendent Robinson, Mark Kurland, Phil Place, Carrie Brunsting, Michelle Munyon, Tami Wreggelsworth, Mike Babcock, Shelby Beasley, Tom Brinks, Byron Cribley, Brian Bennett, Brian Pruett, Josh Wegener, Erin Kratky

ADOPTION OF AGENDA

MOTION by **C. Carlson**, SECONDED BY Member **R. Writer**, the agenda for the board meeting of March 18, 2024 be adopted as written with the addition of Superintendent Robinson under the Points of Pride.

ROLL CALL VOTE: C. Carlson, J. Brackett, R. Writer, K. Laesch, S. Carlin, and K. Berry

NAYS: None **MOTION ADOPTED**

RECOGNITION OF VISITORS

Mrs. Berry & Mrs. Robinson welcomed all.

POINTS OF PRIDE

Erin Kratky Receives 2024 MACUL Innovative Teacher Award

2024 Science Olympiad Team

Buck Staff Recognition March Winner: Brian Bennett, BHS Science Teacher

Nominees included:

- Amanda Horton, BHS Kitchen Manager
- AnnaBelle Colglazier, Moccasin Cook's Help
- Becky Dey, Ottawa Paraprofessional
- BJ Scott, BMS Lunch Aide
- Dawn VanDyke, Ottawa Special Education Teacher
- Emma Karpinski, Ottawa Lunch Aide
- Gene Warner, BHS Substitute
- Grace Karpinski, Ottawa Lunch Aide
- Ryan Frontczak, BMS Dean of Students
- Tom Brinks, BHS Mathematics Teacher

Superintendent Robinson recognized for her leadership and community service at "Speaking Up With Women" event

**SUPERINTENDENT/
DEPARTMENT REPORTS**

Updates for BHS & CTE, BMS, Moccasin, Ottawa, Athletics & BVA, Business Office, Food Service, Information Technology, Transportation, and Operations & Instructional Systems were provided respectively.

PRESENTATIONS

School Highlight – Mr. Mike Babcock, Moccasin Elementary Principal, presented to the board.

INFORMATION/REPORTS & NEW BUSINESS

Facilities Planning Committee, February 28th Meeting

Human Resources Committee, March 6th Meeting









Parent Advisory Committee, March 12th Meeting

PUBLIC COMMENT

None

ADOPTION OF CONSENT AGENDA

MOTION by **J. Brackett**, SECONDED BY Member **R. Writer**, the Board of Education approves the consent agenda for the regular board meeting of March 18, 2024 be adopted as written:

1. Minutes:
 -  2-15-2024 Special Meeting
 -  2-15-2024 Closed Session
 -  2-20-2024 Regular Meeting
2. Warrants:
 -  Treasury & Expenditure Reports – February 2024
3. Retirement:
 -  Brenda Hemphill – 4th Grade Teacher, 28 years of service
 -  Laura Morris – Payroll Coordinator, 24 years of service
4. Extracurricular Assignment 2023-24:
 -  Jessica Monsma
 -  Jordan Lynch
5. Recommendations to Hire as submitted for:

Recommended Employee	Title
James DeCarlo	Custodian
Heather Sprague	Paraprofessional, Ottawa
Tami Wreggelsworth	Payroll & Accounts Payable Clerk

6. Coaching Recommendation for Spring 2023-24 submitted for:

Coach	Position	Class/Level	Step
John O’Bryant	Varsity Softball Assistant Coach	6	5
Robert Becvar	Varsity Baseball Assistant Coach	6	2
William “Perry” Whalstrom	JV Baseball Head Coach	5	1

7. Employment Departures:

Name	Position	Date upon which wages will terminate
Valerie Phillips	Bus Driver	3/4/2024



ROLL CALL VOTE: C. Carlson, J. Brackett, R. Writer, K. Laesch, S. Carlin, and K. Berry

NAYS: None **MOTION ADOPTED**

BUCHANAN VIRTUAL ACADEMY GRADUATION CERTIFICATION

MOTION by **R. Writer**, SECONDED by **J. Brackett**, upon satisfactory completion of district requirements for high school graduation, the Board of Education hereby approves:

Buchanan Virtual Academy Students:

-  Abadi Ahmed
-  Amunique Jordan

ROLL CALL VOTE: C. Carlson, J. Brackett, R. Writer, K. Laesch, S. Carlin, and K. Berry

NAYS: None **MOTION ADOPTED**

CROWDFUNDING

MOTION by **R. Writer**, SECONDED **K. Laesch**, the Buchanan Board of Education approves crowdfunding for the following:



-  Buchanan Music Department Vertical Raise Fundraiser
-  Lauren Hendrick – PLAY Project

ROLL CALL VOTE: C. Carlson, J. Brackett, R. Writer, K. Laesch, S. Carlin, and K. Berry

NAYS: None **MOTION ADOPTED**

**REQUEST TO RELINQUISH
FEDERAL FUNDS**

MOTION by **C. Carlson**, SECONDED by **K. Laesch**, the Buchanan Board of Education relinquishes the following federal funds for the 2023-2024 school year:

-  Title III, Part A – Immigrant Students
-  Title III, Part A – English Learners

ROLL CALL VOTE: C. Carlson, J. Brackett, R. Writer, K. Laesch, S. Carlin, and K. Berry

NAYS: None **MOTION ADOPTED**

**2024 FIRST ROBOTICS
COMPETITION OVERNIGHT
STUDENT TRIP**

MOTION by **K. Laesch**, SECONDED by **C. Carlson**, the Buchanan Board of Education approves the robotics team trip to Kentwood, Michigan for the purposes of the 2024 First Robotics Competition.

The robotics team is expected to depart March 28, 2024 and return March 30, 2024 in accordance with board policy #2340. This robotics team trip will be under the supervision of Mr. Phillip Place.

ROLL CALL VOTE: C. Carlson, J. Brackett, R. Writer, K. Laesch, S. Carlin, and K. Berry

NAYS: None **MOTION ADOPTED**

**2024-2025 SCHOOL
DISTRICT CALENDAR**

MOTION by **J. Brackett**, SECONDED by **K. Laesch**, the Buchanan Board of Education approves the 2024-2025 school calendar recommended by Buchanan Education Association President Tom Brinks and Superintendent Robinson.

July 2024							January 2025							February 2025						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6	5	6	7	8	9	10	11	26	27	28	29	30	31	
7	8	9	10	11	12	13	12	13	14	15	16	17	18	14						
14	15	16	17	18	19	20	16	20	21	22	23	24	25	17						
21	22	23	24	25	26	27	26	27	28	29	30	31		23	24	25	26	27	28	
28	29	30	31																	

August 2024							September 2024							October 2024						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
			1	2	3		1	2	3	4	5	6	7	19						
4	5	6	7	8	9	10	8	9	10	11	12	13	14	23						
11	12	13	14	15	16	17	15	16	17	18	19	20	21	24						
18	19	20	21	22	23	24	22	23	24	25	26	27	28	25						
25	26	27	28	29	30	31	29	30						27	28	29	30	31		

November 2024							December 2024							January 2025						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
					1	2	19							5	6	7	8	9	10	11
3	4	5	6	7	8	9	1	2	3	4	5	6	7	12	13	14	15	16	17	18
10	11	12	13	14	15	16	8	9	10	11	12	13	14	16	20	21	22	23	24	25
17	18	19	20	21	22	23	15	16	17	18	19	20	21	26	27	28	29	30	31	
24	25	26	27	28	29	30	22	23	24	25	26	27	28							

February 2025							March 2025							April 2025						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
														6	7	8	9	10	11	12
2	3	4	5	6	7	8	2	3	4	5	6	7	8	13	14	15	16	17	18	19
9	10	11	12	13	14	15	9	10	11	12	13	14	15	20	21	22	23	24	25	26
16	17	18	19	20	21	22	16	17	18	19	20	21	22	27	28	29	30			
23	24	25	26	27	28		23	24	25	26	27	28	29							

May 2025							June 2025							
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	
					1	2	3	4						
4	5	6	7	8	9	10	11	12	13	14	15	16	17	
11	12	13	14	15	16	17	18	19	20	21	22	23	24	
18	19	20	21	22	23	24	25	26	27	28	29	30	31	
25	26	27	28	29	30	31								

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<https://www.vertex42.com/calendars/school-calendar.html>



ROLL CALL VOTE: C. Carlson, J. Brackett, R. Writer, K. Laesch, S. Carlin, and K. Berry

NAYS: None **MOTION ADOPTED**

OPERATIONS – CUSTODIAL & MAINTENANCE EMPLOYEE HANDBOOK

MOTION by **C. Carlson**, SECONDED by **J. Brackett**, the Buchanan Board of Education approves the Operations – Custodial and Maintenance Employee Handbook.

ROLL CALL VOTE: C. Carlson, J. Brackett, R. Writer, K. Laesch, S. Carlin, and K. Berry

NAYS: None **MOTION ADOPTED**

DONATION APPROVAL OVER \$1,000

MOTION by **R. Writer**, SECONDED by **K. Laesch**, the Buchanan Board of Education approves the following donation:

To assist Buchanan Community Schools MegaHurtz Robotics Program
 Huizenga Family Foundation, \$3,000

ROLL CALL VOTE: C. Carlson, J. Brackett, R. Writer, K. Laesch, S. Carlin, and K. Berry

NAYS: None **MOTION ADOPTED**

LOGO ON SCHOOL EQUIPMENT & DONATION ACCEPTANCE

MOTION by **J. Brackett**, SECONDED by **K. Laesch**, the Buchanan Board of Education approves the use of Front Street Real Estate Services logo and Jason Stroud Team Real Estate logo to be placed on a track and field outdoor tent that will be donated to Buchanan Community Schools.

ROLL CALL VOTE: C. Carlson, J. Brackett, R. Writer, K. Laesch, S. Carlin, and K. Berry

NAYS: None **MOTION ADOPTED**

**QUESTIONS & COMMENTS
FROM BOARD MEMBERS** Board members spoke.

NEXT BOARD MEETING Monday, April 15, 2024 at 6pm

ADJOURNMENT 7:11 pm

Mrs. Kelly Laesch, Secretary, Board of Education
(Minutes adopted at the 4/15/2024 meeting)