

BUCHANAN COMMUNITY SCHOOLS, BERRIEN COUNTY, MICHIGAN

JANUARY 8, 2024

ORGANIZATIONAL MEETING

BUCHANAN HIGH SCHOOL

**CALL TO ORDER**

**OPENING OF MEETING BY:** Superintendent Patricia Robinson, 6:01pm.

**PLEDGE OF ALLEGIANCE**

Mrs. Robinson led the Pledge of Allegiance.

**ROLL CALL**

**PRESENT:** C. Carlson, K. Berry, J. Brackett, K. Laesch, R. Writer, and H. Burnett

**ABSENT:** S. Carlin

**OTHERS PRESENT:** Superintendent Robinson, Mark Kurland, Phil Place, Michelle Munyon

**ELECTION OF ACTING  
CHAIRPERSON**

MOTION by **K. Laesch**, SECONDED by **R. Writer** that Superintendent Robinson serve as acting chairperson until the election of a President has been completed.

VOTE: C. Carlson, K. Berry, J. Brackett, K. Laesch, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**PRESIDENT**

I, **K. Laesch**, nominate **H. Burnett**, to serve as President of the Buchanan Board of Education until the Organizational Meeting in January of 2025.

VOTE: C. Carlson, K. Berry, J. Brackett, K. Laesch, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**VICE PRESIDENT**

I, **R. Writer**, nominate **K. Berry**, to serve as Vice-President of the Buchanan Board of Education until the Organizational Meeting in January of 2025.

VOTE: C. Carlson, K. Berry, J. Brackett, K. Laesch, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**SECRETARY**

I, **R. Writer**, nominate **K. Laesch**, to serve as Secretary of the Buchanan Board of Education until the Organizational Meeting in January of 2025.

VOTE: C. Carlson, K. Berry, J. Brackett, K. Laesch, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**TREASURER**

I, **K. Berry**, nominate **C. Carlson**, to serve as Treasurer of the Buchanan Board of Education until the Organizational Meeting in January of 2025.

VOTE: C. Carlson, K. Berry, J. Brackett, K. Laesch, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**ADOPTION OF AGENDA**

MOTION by **J. Brackett**, SECONDED BY Member **R. Writer**, the agenda for the organizational board meeting of January 8, 2024 be adopted as written.

VOTE: C. Carlson, K. Berry, J. Brackett, K. Laesch, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**RECOGNITION OF VISITORS** Dr. Burnett welcomed all.

**SUPERINTENDENT/  
DEPARTMENT REPORTS** None

**PUBLIC COMMENT** None

**AMEND COMMITTEE  
ASSIGNMENTS MOTION** MOTION by **R. Writer**, SECONDED by **C. Carlson**, the Buchanan Board of Education adds a board member position to the Curriculum & Programming Committee.

VOTE: C. Carlson, K. Berry, J. Brackett, K. Laesch, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**COMMITTEE  
ASSIGNMENTS** MOTION by **C. Carlson**, SECONDED by **K. Laesch**, the Buchanan Board of Education appoints the following board members to the committees as specified below for the 2024 calendar year:

<b>FINANCE</b>	CARLSON	BERRY	BRACKETT
<b>FACILITIES</b>	LAESCH	CARLSON	WRITER
<b>HUMAN RESOURCES</b>	LAESCH	BERRY	WRITER
<b>BOARD POLICY</b>	BURNETT	BRACKETT	BERRY
<b>PUBLIC RELATIONS</b>	CARLIN	BRACKETT	LAESCH
<b>EMERGENCY/SECURITY</b>	BURNETT	CARLSON	LAESCH
<b>CURRICULUM &amp; PROGRAMMING</b>	WRITER	CARLIN	BRACKETT
<b>BERRIEN/CASS SCHOOL BOARD ASSOCIATION</b>	BURNETT	ALT. WRITER	
<b>BRESA VOTING REPRESENTATIVE</b>	CARLIN	ALT. WRITER	
<b>MASB VOTING DELEGATE &amp; LEGISLATIVE REPRESENTATIVE</b>	BERRY	ALT. CARLSON	
<b>FARM ADVISORY</b>	LAESCH		

VOTE: C. Carlson, K. Berry, J. Brackett, K. Laesch, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**BUILDING LIAISONS** MOTION by **K. Laesch**, SECONDED **R. Writer**, by the Buchanan Board of Education appoints the following board members to serve in the capacity of building liaisons as specified below for the 2024 calendar year:

<b>BUCHANAN HIGH SCHOOL</b>	BERRY	CARLIN
<b>BUCHANAN MIDDLE SCHOOL</b>	CARLSON	BRACKETT
<b>MOCCASIN ELEMENTARY SCHOOL</b>	LAESCH	BERRY
<b>OTTAWA ELEMENTARY SCHOOL</b>	BRACKETT	LAESCH

<b>BUCHANAN VIRTUAL ACADEMY (BVA)</b>	<b>WRITER</b>
---------------------------------------	---------------

Dr. Burnett will serve as building liaisons to all schools.

VOTE: C. Carlson, K. Berry, J. Brackett, K. Laesch, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**LEGAL COUNSEL**

MOTION by **R. Writer**, SECONDED by **K. Laesch**, the Buchanan Board of Education appoints Thrun Law Firm of Lansing, Michigan as board legal counsel for the 2024 calendar year.

If needed, the board also approves the use of Clark Hill Law Firm specifically for legal counsel of personnel / human resource concerns.

VOTE: C. Carlson, K. Berry, J. Brackett, K. Laesch, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**SCHOOL DEPOSITORIES**

MOTION by **J. Brackett**, SECONDED by **C. Carlson**, the following institutions be retained as depositories for the appropriate school funds for the 2024 calendar year:

- Honor Credit Union**
- United Federal Credit Union**
- Michigan CLASS Investment Pool**
- BMO Harris Bank**
- UMB Financial Corporation**

VOTE: C. Carlson, J. Brackett, K. Laesch, R. Writer, and H. Burnett

NAYS: None ABSTAINED: K. Berry **MOTION ADOPTED**

**AUDITOR SERVICES**

MOTION by **K. Berry**, SECONDED by **R. Writer**, the Buchanan Board of Education approves the recommendation as submitted by Business Office Specialist, Carrie Brunsting, for utilization of audit services from:

-Kruggel Lawton & Company

VOTE: C. Carlson, K. Berry, J. Brackett, K. Laesch, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**COOPERATIVE AGREEMENTS**

MOTION by **K. Laesch**, SECONDED by **J. Brackett**, the Buchanan Board of Education approves cooperative agreements for the 2024 calendar year with the following entities:

- REMC Association of Michigan
- School Specialty
- HPS Group Purchasing
- MSBO Bus Purchasing
- Great Lakes Consortium

VOTE: C. Carlson, K. Berry, J. Brackett, K. Laesch, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**QUESTIONS & COMMENTS  
FROM BOARD MEMBERS** Board members spoke.

**NEXT BOARD MEETING** Tuesday, January 16, 2024 at 6pm

**ADJOURNMENT** 6:25 pm

---

Mrs. Kelly Laesch, Secretary, Board of Education  
*(Minutes adopted at the 1/16/24 meeting)*