

BUCHANAN COMMUNITY SCHOOLS, BERRIEN COUNTY, MICHIGAN

December 11, 2023

REGULAR MEETING

BUCHANAN HIGH SCHOOL



- CALL TO ORDER** **TREASURER:** C. Carlson opened the meeting at 6:01pm
- PLEDGE OF ALLEGIANCE** C. Carlson led the Pledge of Allegiance.
- ROLL CALL** **PRESENT:** C. Carlson, K. Berry, J. Brackett, K. Laesch, and S. Carlin
ABSENT: R. Writer and H. Burnett
- OTHERS PRESENT:** Superintendent Robinson, Michelle Munyon, Phil Place, Mary Mitchell
- ADOPTION OF AGENDA** MOTION by **C. Carlson**, SECONDED BY Member **K. Berry**, the agenda for the board meeting of December 11, 2023 be adopted as written.
- ROLL CALL VOTE: C. Carlson, K. Berry, J. Brackett, K. Laesch, and S. Carlin
- NAYS: None **MOTION ADOPTED**
- RECOGNITION OF VISITORS** Mrs. Robinson welcomed all and Mrs. Mitchell
- F. Mitchell
- POINTS OF PRIDE** Buck Staff Recognition December Winner: Mary Mitchell, BMS Kitchen Manager
- Nominees included:
- Amanda Horton, BHS Kitchen Manager
 - Becky Kaltenbach, BCS Food Service Supervisor
 - Brian Bennett, BHS Science Teacher
 - Candyce Peppers, Moccasin Special Education Teacher
 - David Sokolowski, Moccasin Building Substitute & Varsity Baseball Coach
 - Hayley Sater, 3rd Grade Teacher
 - Judy Heckathorn, Moccasin Kitchen Manager
 - Mark Kurland, Director of Operations & Instructional Systems Coordinator
 - Mary Colglazier, Ottawa Kitchen Manager
 - Melissa Frost, BHS Science Teacher
 - Michael O'Shea, BCS Bus Driver
 - Rose Riggins, BCS Bus Driver
- BHS Science Teacher, Melissa Frost, presenting at American Geophysical Union Conference in San Francisco, CA
- SUPERINTENDENT/
DEPARTMENT REPORTS** Updates for BHS & CTE, BMS, Moccasin, Ottawa, Athletics & BVA, Business Office, Food Service, Information Technology, Transportation, Operations and Instructional Systems were provided respectively.
- INFORMATION/REPORTS &
NEW BUSINESS** Board Policy Committee, November 21st Meeting
- Parent Advisory Committee, November 30th Meeting
- Superintendent & Buck Parent Conversations, December 6th Meeting

PUBLIC COMMENT

None

ADOPTION OF CONSENT AGENDA

MOTION by **K. Berry**, SECONDED BY Member **J. Brackett**, the Board of Education approves the consent agenda for the regular board meeting of December 11, 2023 be adopted as written:

- 1. Minutes:
 -  11-20-2023 Regular Meeting
- 2. Warrants:
 -  Treasury & Expenditure Reports – November 2023
- 3. Employment Departures:

Name	Position	Date upon which wages will terminate
Mike Cornelius	JV Baseball Coach	-
Russ Philip	Varsity Men’s Soccer Coach	-



ROLL CALL VOTE: C. Carlson, K. Berry, J. Brackett, K. Laesch, and S. Carlin

NAYS: None **MOTION ADOPTED**

BUCHANAN VIRTUAL ACADEMY GRADUATION CERTIFICATION

MOTION by **J. Brackett**, SECONDED by **K. Berry**, upon satisfactory completion of district requirements for high school graduation, the Board of Education hereby approves:

Buchanan Virtual Academy Students:

-  Emma Karpinski
-  Shelly Pugh

Buchanan Step Up Student:

-  Gabriela Johnson

ROLL CALL VOTE: C. Carlson, K. Berry, J. Brackett, K. Laesch, and S. Carlin

NAYS: None **MOTION ADOPTED**

ATHLETIC HANDBOOK UPDATE

MOTION by **C. Carlson**, SECONDED by **K. Berry**, the Buchanan Board of Education approves the Buchanan Community Schools Athletic Handbook update.

ROLL CALL VOTE: C. Carlson, K. Berry, J. Brackett, K. Laesch, and S. Carlin

NAYS: None **MOTION ADOPTED**

2024 BOARD CALENDAR

MOTION by **K. Berry**, SECONDED by **K. Laesch**, the 2024 Board of Education meeting calendar is approved as written.



2024 BOARD OF EDUCATION CALENDAR

401 West Chicago Street | Buchanan, MI 49107 Phone: (269) 695-8401

Pursuant to Public Acts No. 451, Article I, Part 3, Section 115, Paragraph (1), the calendar for the Buchanan Board of Education is hereby published. Meetings will be called for 6:00 p.m., unless advertised differently.

THE PUBLIC IS INVITED TO ATTEND ALL MEETINGS OF THE BUCHANAN BOARD OF EDUCATION

Monday, January 8, 2024	Organizational Meeting	High School Auditorium
Tuesday, January 16, 2024	Regular Meeting	High School Auditorium
Tuesday, February 20, 2024	Regular Meeting	High School Auditorium
Monday, March 18, 2024	Regular Meeting	High School Auditorium
Monday, April 15, 2024	Regular Meeting	High School Auditorium
Monday, May 20, 2024 - This meeting is to begin at 6:30pm immediately following the End of Year Celebration	Regular Meeting	High School Auditorium
Monday, June 10, 2024	Regular Meeting	High School Auditorium
Monday, June 17, 2024	Regular Meeting	High School Auditorium
Monday, July 15, 2024	Regular Meeting	High School Auditorium
Monday, August 19, 2024	Regular Meeting	High School Auditorium
Monday, September 16, 2024	Regular Meeting	High School Auditorium
Monday, October 21, 2024	Regular Meeting	High School Auditorium
Monday, November 18, 2024	Regular Meeting	High School Auditorium
Monday, December 16, 2024	Regular Meeting	High School Auditorium

Upon request to the Superintendent & Board of Education's Executive Administrative Assistant, Michelle Munyon, the District shall make reasonable accommodation for a person with disabilities to be able to participate in this meeting.

ROLL CALL VOTE: C. Carlson, K. Berry, J. Brackett, K. Laesch, and S. Carlin

NAYS: None **MOTION ADOPTED**

NEOLA BOARD POLICIES – FIRST READING

MOTION by **J. Brackett**, SECONDED by **K. Laesch**, the Buchanan Board of Education approves the first reading of the following NEOLA new and revised policies:

POLICY	Description
0144.3	Conflict of Interest
1540	Administrative Staff Reductions/Recalls (new)
2370.01	Online/Blended Learning Program
6321	New School Construction, Renovation
7217	Weapons

7540.03	Student Technology Acceptable Use and Safety
8305	Information Security
8531	Free and Reduced-Price Meals

ROLL CALL VOTE: C. Carlson, K. Berry, J. Brackett, K. Laesch, and S. Carlin

NAYS: None **MOTION ADOPTED**

TRANSITION TO THRUN BOARD POLICY SERVICE

MOTION by **K. Laesch**, SECONDED by **J. Brackett**, the Buchanan Board of Education approves the transition to Thrun Policy Service from NEOLA.

ROLL CALL VOTE: C. Carlson, K. Berry, J. Brackett, K. Laesch, and S. Carlin

NAYS: None **MOTION ADOPTED**

CLOSED SESSION – SUPERINTENDENT EVALUATION

MOTION by **K. Berry**, SECONDED by **J. Brackett**, the Buchanan Board of Education moves into closed session per Section 8(A) of the Open Meetings Act to conduct the superintendent’s evaluation. Time 6:16pm

ROLL CALL VOTE: C. Carlson, K. Berry, J. Brackett, K. Laesch, and S. Carlin

NAYS: None **MOTION ADOPTED**

RETURN TO OPEN SESSION

MOTION by **K. Berry**, SECONDED by **J. Brackett**, the Buchanan Board of Education resolves to return to open session. Time 7:09pm

ROLL CALL VOTE: C. Carlson, K. Berry, J. Brackett, K. Laesch, and S. Carlin

NAYS: None **MOTION ADOPTED**

SUPERINTENDENT EVALUATION

MOTION by **K. Berry**, SECONDED by **K. Laesch**, the Buchanan Board of Education adopts the completed year-end evaluation for Superintendent, Mrs. Patricia Robinson.

ROLL CALL VOTE: C. Carlson, K. Berry, J. Brackett, K. Laesch, and S. Carlin

NAYS: None **MOTION ADOPTED**

QUESTIONS & COMMENTS FROM BOARD MEMBERS

Board Members spoke.

NEXT BOARD MEETING

Monday, January 8, 2024 at 6:00pm

ADJOURNMENT

7:12 pm