

BUCHANAN COMMUNITY SCHOOLS, BERRIEN COUNTY, MICHIGAN

MAY 15, 2023

REGULAR MEETING

BUCHANAN HIGH SCHOOL

CALL TO ORDER

PRESIDENT: Dr. Burnett opened the meeting at 6:33pm

PLEDGE OF ALLEGIANCE

Dr. Burnett led the Pledge of Allegiance.

ROLL CALL

PRESENT: K. Berry, K. Laesch, S. Carlin, R. Writer, and H. Burnett

ABSENT: C. Carlson, J. Brackett (arrived at 7:18pm)

OTHERS PRESENT: Superintendent Robinson, Mark Kurland, Phil Place, Michelle Munyon, Carrie Brunsting, Brian Pruett, Mark Frey, Tony DeOrnellas, Brian Fisher, Deanna Russell, Jordan Lynch, Bryan Pearson and the Esports Team, Jane Mitchell

ADOPTION OF AGENDA

MOTION by **K. Laesch**, **SECONDED** BY Member **R. Writer**, the agenda for the board meeting of May 15, 2023 be adopted as written.

ROLL CALL VOTE: K. Berry, K. Laesch, S. Carlin, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

RECOGNITION OF VISITORS

Dr. Burnett & Mrs. Robinson welcomed all.

K. Smith, C. Franklin, M. Franklin, K. Rettig, N. Teshka, P. Tucker, C. Tucker

POINTS OF PRIDE

Buck Staff Recognition May Winner: Michael O'Shea, Bus Driver. Mrs. Laesch recognized Mr. O'Shea as this month's winner.

Nominees included:

- Ann Kenyon, Bus Driver
- Deanna Karpinski, Bus Driver
- Donna Trigg, Moccasin Interventionist
- Jennifer Schmidkunz, Bus Driver
- Karen McGuirt, Moccasin Interventionist
- Kristine Rettig - 3rd Grade Teacher
- Lisa Gregory - 2nd Grade Teacher
- Stacey Lee, BMS Special Education Teacher
- Tammie Herrman, BMS Paraprofessional

BHS Esports Champs team presented to the board.

Good Citizen Award – BHS Senior, Isabell Bryans

SEX EDUCATION PUBLIC HEARING

Mr. Kurland presented to the board during the Sex Education Public Hearing. He reviewed philosophy, goals, curriculum and materials. Next Public Hearing on June 5th at 6pm.

PUBLIC COMMENT ON SEX EDUCATION PUBLIC HEARING

None.

PRESENTATIONS

2023 Close Up Trip Student Presentation – Mr. DeOrnellas and Close Up trip students presented to the board of their recent trip to Washington DC.

HBCU College Tour – Stephanie Rodriguez along with BHS students Chance and Payton Tucker presented to the board of their most recent college tour.

The Fisher-Rahiser Group Donation – Brian Fisher and members of the Leo’s Club presented to the board, speaking of an amazing \$5,000 donation from the Fisher-Rahiser group as well as a wonderful \$1,000 donation from the Leo’s Club.

School Highlight – Mr. Brian Pruett, Buchanan High School Principal, presented to the board.

2024 High School Band Trip – Deanna Russell, BMS/BHS Band Director presented to the board regarding an upcoming trip during spring break next school year to Universal Studios, Florida.

Plow Day 2023 – Jane Mitchell shared all the exciting events of this years Plow Day and thanked all the sponsors for their support. She invited the board to come help plant this spring at the school farm.

**SUPERINTENDENT/
DEPARTMENT REPORTS**

Updates for BHS & CTE, BMS, Moccasin, Ottawa, Athletics & BVA, Business Office, Food Service, Information Technology, Transportation, and Assistant Superintendent were provided respectively.

Mrs. Robinson also thanked all for supporting the details of the 2023 Bond proposal.

**INFORMATION/REPORTS &
NEW BUSINESS**

Board Policy Committee, May 3rd Meeting – Mrs. Berry informed the board a large majority of the policy updates were small, no major updates on any policies.

Human Resources Committee, May 3rd Meeting – Mrs. Berry shared they spoke of potential resignations, new hires, open positions, and making positions more appealing.

Facilities Planning Committee, May 9th Meeting – Mrs. Berry shared this meeting felt overwhelming just coming off the bond failing and the reality of what needs to be done with the funds available.

Superintendent & Buck Parent Conversations, May 10th Meeting – Mrs. Robinson informed the board she is there to make herself available to the community. This was the last of the school year.


Curriculum & Programming Committee, May 11th Meeting – Mrs. Writer discussed instructional staff changes for next year, instructional coaches, behavioral interventionist, the band trip and math curriculum updates/changes.

PUBLIC COMMENT

None.

**ADOPTION OF CONSENT
AGENDA**

MOTION by **R. Writer**, SECONDED BY Member **K. Laesch**, the Board of Education approves the consent agenda for the regular board meeting of May 15, 2023 be adopted as written:

1. Minutes:
 4-17-2023 Regular Meeting
2. Warrants:

3. Employment Departures:

Name	Position	Date upon which wages will terminate
Kathy Paturalski	Interventionist, Ottawa	June 8, 2023
Derrick Dorton	Operations Utility Staff	May 4, 2023
Charli Moray	BHS Spanish Teacher	August 25, 2023 (teaching contract ends June 8, 2023)
Lindsay Harroff	2 nd Grade Teacher	August 25, 2023 (teaching contract ends June 8, 2023)

ROLL CALL VOTE: K. Berry, J. Brackett, K. Laesch, S. Carlin, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**BUCHANAN HIGH SCHOOL
2023 GRADUATION
CERTIFICATION**

MOTION by **H. Burnett**, SECONDED by **R. Writer**, upon satisfactory completion of district requirements for high school graduation, the Board of Education hereby approves the graduates listed on the attached roster to be certified for graduation; and further authorizes the administration to prepare diplomas to be presented at the 2023 commencement ceremony.

ROLL CALL VOTE: K. Berry, J. Brackett, K. Laesch, S. Carlin, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**BUCHANAN VIRTUAL
ACADEMY GRADUATION
CERTIFICATION**

MOTION by **K. Berry**, SECONDED by **J. Brackett**, upon satisfactory completion of district requirements for high school graduation, the Board of Education hereby approves:

Buchanan Virtual Academy Students:

-  Brooke Abrahamson
-  Destinee Brewster
-  Madison Carpenter
-  Maria Parra Gamboa
-  Alajanae Haynes
-  Rebecca Klann
-  Lela Quiggle
-  Savannah Scott
-  Kaylei Sheldon
-  Jeffrey Thomas

Buchanan Step Up Student:

-  Jenna Prather

ROLL CALL VOTE: K. Berry, J. Brackett, K. Laesch, S. Carlin, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**GIRL SCOUTS PROPOSED
TREE PLANTING AT
MOCCASIN**

MOTION by **J. Brackett**, SECONDED by **K. Laesch**, the Buchanan Board of Education grants permission to the Girl Scouts to plant a tree at Moccasin Elementary School.

ROLL CALL VOTE: K. Berry, J. Brackett, K. Laesch, S. Carlin, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**NEOLA BOARD POLICIES –
FIRST READING**

MOTION by **K. Berry**, SECONDED by **J. Brackett**, the Buchanan Board of Education approves the first reading of the following NEOLA new and revised policies:

POLICY	Description
1422	Nondiscrimination and Equal Employment Opportunity
1430	Leaves of Absence
1615	Use of Tobacco by Administrators
1662	Anti-Harassment
2260	Nondiscrimination and Access to Equal Education Opportunity
2260.01	Section 504/ADA Prohibition Against Discrimination Based on Disability
2340	Field Trips
2623	Student Assessment
3122	Nondiscrimination and Equal Employment Opportunity
3215	Use of Tobacco by Professional Staff
3362	Anti-Harassment
3430	Leaves of Absence
4122	Nondiscrimination and Equal Employment Opportunity
4215	Use of Tobacco by Support Staff
4362	Anti-Harassment
4430	Leaves of Absence
5512	Use of Tobacco by Students
5517	Anti-Harassment
5610	Emergency Removal, Suspension, and Expulsion of Students
6325	Procurement – Federal Grants/Funds
7434	Use of Tobacco on School Premises
7440	Facility Security
7540.02	Web Accessibility, Consent, Apps, and Services
7540.03	Student Technology Acceptable Use and Safety
7540.04	Staff Technology Acceptable Use and Safety
7544	Use of Social Media (new)
8300	Continuity of Organizational Operations Plan
8305	Information Security

8315	Information Management
8390	Animals on District Property
8400	School Safety Information
8510	Wellness
9160	Public Attendance at School Events
9700.01	Advertising and Commercial Activities

ROLL CALL VOTE: K. Berry, J. Brackett, K. Laesch, S. Carlin, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**BERRIEN REGIONAL
EDUCATION SERVICE
AGENCY GENERAL FUND
OPERATING BUDGET
RESOLUTION**

MOTION by **R. Writer**, SECONDED by **K. Laesch**, the Buchanan Board of Education adopts the following resolution:

WHEREAS:

This Board received the Berrien RESA General Fund Operating Budget following the Berrien RESA Board meeting of April 10, 2023; and

WHEREAS:

In accordance with Section 380.624 of the Revised School Code, this Board must now adopt a resolution expressing its support or disapproval of the proposed Berrien RESA General Fund Operating Budget, and must submit to the Berrien RESA Board any specific objections and/proposed changes the Board may have to the budget prior to June 1, 2023.

THEREFORE, BE IT RESOLVED THAT:

The Berrien RESA General Fund Operating Budget for the 2023-2024 school year be supported, and that the Secretary of the Board is hereby directed to submit a copy of this resolution to the Secretary of the Berrien RESA Board of Education, along with any specific objections or proposed changes to the budget.

ROLL CALL VOTE: K. Berry, J. Brackett, K. Laesch, S. Carlin, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**RFP – OTTAWA
ELEMENTARY SCHOOL
FREEZER REPLACEMENT**

MOTION by **K. Berry**, SECONDED by **J. Brackett**, the Buchanan Board of Education approves Food Service Supervisor, Rebecca Kaltenbach's, recommendation to accept the bid from Pearson Construction Company Inc. for Ottawa Elementary School's freezer replacement project.

ROLL CALL VOTE: K. Berry, J. Brackett, K. Laesch, S. Carlin, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**2023 SCHOOL BOARD
CALENDAR AMENDMENT**

MOTION by **J. Brackett**, SECONDED by **R. Writer**, the Buchanan Board of Education moves to amend the following board meeting date:

The regular board meeting scheduled for December 18, 2023 is to be rescheduled to Monday, December 11, 2023 at 6pm.

ROLL CALL VOTE: K. Berry, J. Brackett, K. Laesch, S. Carlin, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

BRESA BIENNIAL ELECTION

MOTION by **H. Burnett**, SECONDED by **K. Laesch**, the Buchanan Board of Education adopts the following resolution:

WHEREAS, the biennial election of the Board of the Berrien Regional Education Service Agency will be held on Monday, June 5, 2023 at a meeting of representatives from constituent school boards.

WHEREAS, Section 380.614(2) of the Revised School Code requires a constituent school board to designate its representative and identify the intermediate school board candidate the board supports for each position to be filled on the board by a resolution adopted not earlier than 21 days prior to the date of the election, and

WHEREAS, Section 380.614(2) prescribes the method for passage of a resolution including the requirement of considering the resolution at not less than one public meeting before adopting the resolution, and

WHEREAS, the Board previously considered the resolution at an open meeting conducted in a manner prescribed under the Open Meetings Act on May 9, 2023.

NOW, THEREFORE, BE IT RESOLVED THAT:

The Board designates **Dr. Scott Carlin** as its representative to serve on the 2023 electoral body responsible for electing members to the Berrien Regional Education Service Agency Board of Education and **Jennie Brackett** as alternate representative in the event the designated representative is unable to attend.

The Board supports candidate **John Proos** for a position on the Berrien Regional Education Service Agency Board of Education for a term of **Six** years.

The Board supports candidate **Jacqueline Van Horn** for a position on the Berrien Regional Education Service Agency Board of Education for a term of **Six** years.

The Board supports candidate **David Pagel** for a position on the Berrien Regional Education Service Agency Board of Education for a term of **Two** years.

The Board directs its representative **Dr. Scott Carlin** to vote for candidate **John Proos** and **Jacqueline Van Horn** at least on the first ballot taken at the June 5, 2023 election for the term of **Six** years.

The Board directs its representative **Dr. Scott Carlin** to vote for candidate **David Pagel** at least on the first ballot taken at the June 5, 2023 election for the term of **Two** years.

The Board authorizes and directs its secretary to file this resolution with the secretary of the Berrien Regional Education Service Agency Board prior to June 5, 2023.

ROLL CALL VOTE: K. Berry, J. Brackett, K. Laesch, S. Carlin, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**SET 2023-2024 BUDGET
PUBLIC HEARING DATE**

MOTION by **R. Writer**, SECONDED by **K. Berry**, the Buchanan Board of Education adopts the following resolution:

WHEREAS:

The Uniform Budget Act requires the 2023-2024 Budget be adopted prior to July 1, 2023.

THEREFORE, BE IT RESOLVED:

The public hearing for the 2023-2024 Budget will be held during the regular board meeting on June 19, 2023 at 6:00 p.m. at the Buchanan High School Auditorium.

ROLL CALL VOTE: K. Berry, J. Brackett, K. Laesch, S. Carlin, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**BERRIEN CAREER &
TECHNICAL EDUCATION
CONSORTIUM CONTRACT**

MOTION by **J. Brackett**, SECONDED by **R. Writer**, the Buchanan Board of Education adopts the following resolution:

WHEREAS, the school electors within the Berrien Regional Education Service Agency District have voted on and failed to approve the questions of adopting the provisions of the School Code which are designed to encourage the establishment and contracting for the operation of an area career-technical education consortium, and

WHEREAS, Section 690(3) of the School Code of 1976 authorized a combination of two or more contiguous constituent local districts to elect to establish an area career-technical education consortium where the electors have failed to approve the ballot questions set forth in Section 681(3), and

WHEREAS, said resolution cannot become effective until the same is approved by the intermediate school district and area career technical education designation is granted by the State Board of Education and

WHEREAS, the Board of Education on May 15, 2023 received the approval of the Berrien Regional Education Service Agency to establish an area career-technical education consortium as authorized by Section 690(3) of the School Code of 1976, and

WHEREAS, prior to this date, this school district caused to be published in a general circulation a notice of the district's intent to adopt this resolution, which

publication was in a form and manner prescribed by the School Board of Education in accordance with Section 690(3) of the School Code of 1976, and

WHEREAS, it is the desire of the board of education to continue to be a member of an area career-technical education consortium for students of the contiguous Local Education Agencies of Berrien County

NOW THEREFORE BE IT RESOLVED THAT:

1. This board of education hereby declare its intention to remain a part of the career-technical education consortium as authorized by Section 690(3) of the School Code of 1976, which program is to be operated for the contiguous Local Education Agencies of Berrien County
2. The contract for the operation of the area career-technical education consortium attached hereto is hereby approved and is made part of the resolution.
3. The operation of this program shall continue with the 2023-24 school year through the end of the 2043 school year.
4. In accordance with point five of the Consortium Contract, the board of education shall support CTE programming from its general fund as it does all other programs. Understanding the additional CTE state and federal funding is to assist with the increased costs associated with running CTE programming.
5. The president and secretary of this board of education are hereby authorized and directed to execute the attached contract on behalf of the district and file a signed copy of this resolution, together with a copy of the attached contract, with the Berrien RESA and the State Board of Education. The State Board of Education is hereby requested to continue the designation of the area career-technical education consortium.
6. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

ROLL CALL VOTE: K. Berry, J. Brackett, K. Laesch, S. Carlin, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**2024 BAND TRIP
PROPOSAL TO UNIVERSAL
STUDIOS & DISNEY WORLD**

MOTION by **R. Writer**, SECONDED by **J. Brackett**, the Buchanan Board of Education approves the band trip to Universal Studios and Disney World in Florida from March 31, 2024 returning April 5, 2024 in accordance with board policy #2340, under the supervision of the new band director and Jordan Lynch.

ROLL CALL VOTE: K. Berry, J. Brackett, K. Laesch, S. Carlin, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**DONATION APPROVALS
OVER \$1,000**

MOTION by **K. Laesch**, SECONDED by **R. Writer**, the Buchanan Board of Education approves the following donation:

To assist Buchanan Community Schools with the purchase of security cameras:
👤 The Fisher-Rahiser Group, \$5,000

ROLL CALL VOTE: K. Berry, J. Brackett, K. Laesch, S. Carlin, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**CLOSED SESSION –
STUDENT DISCIPLINE
HEARING**

MOTION by **K. Berry**, SECONDED by **K. Laesch**, the Buchanan Board of Education moves into closed session for a hearing on student discipline: Student #8861823379. Time 8:21pm

ROLL CALL VOTE: K. Berry, J. Brackett, K. Laesch, S. Carlin, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

RETURN TO OPEN SESSION

MOTION by **K. Berry**, SECONDED by **J. Brackett**, the Buchanan Board of Education resolves to return to open session. Time 8:53pm

ROLL CALL VOTE: K. Berry, J. Brackett, K. Laesch, S. Carlin, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**STUDENT DISCIPLINE –
SUSPENSION HEARING**

MOTION by **H. Burnett**, SECONDED by **R. Writer**, the Buchanan Board of Education adopts the following resolution:

WHEREAS, the administration has presented to the Board of Education, a recommendation concerning the long-term suspension of a student who was determined to be in violation of Buchanan School Board Policies #5500, 5512, and 5520 on Wednesday, May 10th, 2023; and

WHEREAS, the administration has notified the student and parents involved of the accusations against the student, the recommendation of the long-term suspension, and their rights to a hearing on this date;

NOW, THEREFORE, BE IT RESOLVED:

The Buchanan Board of Education chooses to suspend Student #8861823379 from in person attendance in Buchanan Community Schools for the remainder of the 2022-2023 school year. Student #8861823379 must successfully complete class work via Google Classroom and email correspondence with his current instructors and may return to in person classes on August 28, 2023.

ROLL CALL VOTE: K. Berry, J. Brackett, K. Laesch, S. Carlin, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**QUESTIONS & COMMENTS
FROM BOARD MEMBERS**

Mrs. Berry thanked all the volunteers, staff, students and administration that helped with the Bond. While she is disappointed in the outcome, she appreciates those like Mr. Fisher who are stepping up with how they can help.

Mrs. Writer thanked those who went on tours and informational meetings and voted. She thanked the students and staff for being resilient.

Mrs. Brackett congratulated the Class of 2023!

Dr. Burnett stated we will be moving forward to provide the best we can with what we have. He also mentioned the passing of prior board member, Lloyd Miller, and thanked him for his service and to think of his family.

NEXT BOARD MEETING

Monday, June 5, 2023 at 6:00pm

ADJOURNMENT

9:01 pm

Mrs. Kelly Laesch, Secretary, Board of Education
(Minutes adopted at the 6/19/2023 meeting)