

**BUCHANAN COMMUNITY SCHOOLS, BERRIEN COUNTY, MICHIGAN**

**NOVEMBER 21, 2022**

**REGULAR MEETING**

**BUCHANAN HIGH SCHOOL**

**CALL TO ORDER**

**PRESIDENT:** Dr. Burnett opened the meeting at 6:03pm

**PLEDGE OF ALLEGIANCE**

Dr. Burnett led the Pledge of Allegiance.

**ROLL CALL**

**PRESENT:** C. Lee, C. Carlson, K. Laesch, S. Carlin, R. Writer, and H. Burnett

**ABSENT:** K. Berry

**OTHERS PRESENT:** Superintendent Patricia Robinson, Phil Place, Carrie Brunsting, Mark Kurland, Michelle Munyon, Brian Brown, Shelby Beasley, Rachel Carlson, Stacey Denison and Ottawa staff, Michael Babcock and Moccasin staff; Cindy Bowerman, Kris Rettig, Clarissa Lolmaugh, Laura Henckel, Robin Staup, Kathy Paturalski, Lisa Sears, Jessica Monsma, Beka Marschke, Heidi Holloway, Erica Amiel, Jane Mitchell, Melissa Seddon, Lisa Traeger, Shelley Lietz

**ADOPTION OF AGENDA**

**MOTION** by **C. Carlson**, **SECONDED** BY Member **R. Writer** the agenda for the board meeting of November 21, 2022 be adopted as written.

**ROLL CALL VOTE:** C. Lee, C. Carlson, K. Laesch, S. Carlin, R. Writer, and H. Burnett

**NAYS:** None **MOTION ADOPTED**

**RECOGNITION OF VISITORS**

Dr. Burnett and Mrs. Robinson welcomed all.

D. Ryman, J. Brackett, A. Schaeffer

**POINTS OF PRIDE**

Buck Staff Recognition November Winner: Rachel Carlson, BHS Teacher & BHS Advisor. Mrs. Laesch recognized Mrs. Carlson as this month's winner.

Nominees included:

- Deanna Russell, BMS & BHS Music Teacher
- Derrick Dorton, Operations Utility Staff
- Jessica Elliott, BHS Teacher & BHS Advisor
- Josh Wegener, BHS Social Studies Teacher
- Julie Raducha, BMS Spanish Teacher
- Lisa Holok, BHS Teacher & BHS Advisor
- Marilyn Harmon, Moccasin Paraprofessional
- Melissa Prestine, Ottawa & Moccasin Music Teacher
- Paula Tucek, BMS English Language Arts Teacher
- Rebecca Dey, Ottawa Paraprofessional
- Sarah Frazier, BMS Social Studies Teacher
- Shannon Jeffries, BMS Science Teacher
- Sondra Staggs, BMS Math Teacher
- Tammy Holmer, BMS Administrative Assistant & District Registrar

Successful Implementation of MTSS at Ottawa

Moccasin MSTEP Achievement

**SUPERINTENDENT/  
DEPARTMENT REPORTS**

Updates for BHS & CTE, BMS, Moccasin, Ottawa, Athletics & BVA, Business Office, Food Service, Information Technology, Transportation, and Assistant Superintendent

**PRESENTATIONS**

School Highlight – Mrs. Shelby Beasley, Buchanan Middle School Principal shared with the board the Magic happening within BMS.

Audit – Alex Schaeffer from Kruggel Lawton CPA, presented their audit findings to the board.

Superintendent Robinson presented the district’s spring 2022 data and testing scores.

**INFORMATION/REPORTS &  
NEW BUSINESS**

Finance Committee, October 25<sup>th</sup> Meeting – Mr. Lee stated they reviewed the audit findings.

Curriculum & Programming Committee, November 1<sup>st</sup> & 14<sup>th</sup> Meetings – Mrs. Writer updated the board their November 1<sup>st</sup> meeting they reviewed policy regards to materials, discussed BHS class size, reviewed Mrs. Robinson’s data presentation, curriculum review of Wonders, and overnight field trips for athletics. The November 14<sup>th</sup> meeting Mr. Pruett and Mr. Flowers joined the committee focusing on BHS 8<sup>th</sup> grade electives and AP courses among others.

Human Resources Committee, November 2<sup>nd</sup> Meeting – Mrs. Writer informed the board they spoke of job transfers, resignations, 2<sup>nd</sup> grade teacher, Mr. Place teaching CISCO, and review of staffing.

Facilities Planning Committee, November 9<sup>th</sup> Meeting – Mr. Carlson said they hosted three presentations from three different companies for possible services with BCS regarding bond work.




Farm Advisory Committee, November 16<sup>th</sup> Meeting – Mrs. Laesch updated the board that winter came early, there are equipment repairs, and communication with advisory members.

**PUBLIC COMMENT**

Don Ryman



**ADOPTION OF CONSENT  
AGENDA**

MOTION by **C. Lee**, SECONDED BY Member **R. Writer**, the Board of Education approves the consent agenda for the regular board meeting of November 21<sup>st</sup>, 2022 be adopted as written:

1. Minutes:
  -  10-17-2022 Regular Meeting
  -  11-3-2022 Special Meeting
2. Warrants:
  -  Treasury & Expenditure Reports – October 2022
3. Recommendations to Hire as submitted by:
  - Ottawa Elementary Principal, Mrs. Stacey Denison
  - Moccasin Elementary Principal, Mr. Michael Babcock

Recommended Employee	Title
Kristy Schlutt	Ottawa Paraprofessional
Amy Leddy	Ottawa Paraprofessional

Jeni Rahrig	Moccasin Paraprofessional
-------------	---------------------------

4. Recommendations for Parent Representatives to the Berrien RESA Parent Advisory Council 2022-24 as submitted by the District Special Education Supervisor, Mrs. Karin Falkenstein:
  -  Dina Manderson – Primary Category: CI – Cognitive Impairment
  -  Britney Martin – Primary Category: OHI – Otherwise Health Impaired
5. Coaching Recommendation for Winter 2022-23 submitted by Assistant Athletic Coordinator, Mr. Ryan Frontczak:

Coach	Position	Class/Level	Step
Derek Anglero	7 <sup>th</sup> Grade Boys Basketball Coach	7	1
Jeff Griffin	8 <sup>th</sup> Grade Boys Basketball Coach	7	1

6. Employment Departures:

Name	Position	Date upon which wages will terminate
Christine Ewell	Moccasin Sped Teacher	October 28, 2022
Robert Bruce	Moccasin Paraprofessional	November 9, 2022





ROLL CALL VOTE: C. Lee, C. Carlson, K. Laesch, S. Carlin, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**BUCHANAN VIRTUAL  
ACADEMY GRADUATION  
CERTIFICATION**

MOTION by **R. Writer**, SECONDED BY Member **C. Lee**, upon satisfactory completion of district requirements for high school graduation, the Board of Education hereby approves:

Buchanan Virtual Academy Students:

-  Tyisha Whitfield
-  Paige Hudson
-  Adrianna Andrade
-  Shawntanik Mabone

Buchanan Step Up Student:

-  John Gonzales

ROLL CALL VOTE: C. Lee, C. Carlson, K. Laesch, S. Carlin, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**CERTIFIED STAFF  
MATERNITY LEAVE**

MOTION by **K. Laesch**, SECONDED BY Member **R. Writer**, the Buchanan Board of Education grants maternity leave to Shelly Bossert, Buchanan Middle School 5<sup>th</sup> grade teacher, for 6 weeks (30 days) beginning from approximately January 26, 2023 in accordance with Article VIII, Section A.1.b. using accumulated sick days. Barring any complications, she would return to her position as Buchanan Middle School 5<sup>th</sup> grade teacher.


ROLL CALL VOTE: C. Lee, C. Carlson, K. Laesch, S. Carlin, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**


**DONATION APPROVALS  
OVER \$1,000**

MOTION by **C. Carlson**, SECONDED BY Member **K. Laesch**, the Buchanan Board of Education approves the following donations:

**TO HELP WITH COSTS ASSOCIATED TO MOCCASIN ELEMENTARY STUDENTS’  
ROLLER SKATING SESSIONS:**

 Buchanan Lodge #68 Free & Accepted Masons, \$2,100.00

**BUCHANAN HIGH SCHOOL ATHLETIC DEPARTMENT:**

 From Jeff Letcher in honor of his parents, Joe & Betty Letcher, \$10,00.00

ROLL CALL VOTE: C. Lee, C. Carlson, K. Laesch, S. Carlin, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**NEOLA BOARD POLICIES –  
SECOND READING**

MOTION by **R. Writer**, SECONDED BY Member **K. Laesch**, the Buchanan Board of Education approves the second reading of the following NEOLA new and revised policies:

<b>POLICY</b>	<b>Description</b>
0144.1	Compensation
6108	Authorization to Use Electronic Fund Transfers and Automated Clearing House Arrangements (new)
6460	Vendor Relations
6700	Fair Labor Standards Act
7440.03	Small Unmanned Aircraft Systems
9150	School Visitors

ROLL CALL VOTE: C. Lee, C. Carlson, K. Laesch, S. Carlin, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**SCHOOL FARM LAND  
LEASE**


MOTION by **C. Carlson**, SECONDED BY Member **R. Writer**, the Buchanan Board of Education approves the attached farm land lease agreement with Shane Masten for the rental of land at the school farm for a three (3) year period ending November 30<sup>th</sup>, 2025. The President and Secretary are hereby authorized to sign the agreement on behalf of the Board.

ROLL CALL VOTE: C. Lee, C. Carlson, K. Laesch, S. Carlin, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**CURRICULUM ADOPTION**

MOTION by **R. Writer**, SECONDED BY Member **C. Carlson**, the Buchanan Board of Education approves the following curriculum adoption:

 Wonders for grades 2-4

ROLL CALL VOTE: C. Lee, C. Carlson, K. Laesch, S. Carlin, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**2022-23  
EXTRACURRICULAR  
ASSIGNMENTS**

MOTION by **C. Lee**, SECONDED BY Member **R. Writer**, the Buchanan Board of Education approves the Buchanan Community Schools extracurricular assignments for the 2022-23 school year.

ROLL CALL VOTE: C. Lee, K. Laesch, S. Carlin, R. Writer, and H. Burnett

NAYS: None      ABSTAINED: C. Carlson      **MOTION ADOPTED**

**RFP – BCS SNOW PLOWING**

MOTION by **C. Carlson**, SECONDED BY Member **C. Lee**, the Buchanan Board of Education approves Assistant Superintendent, Mark Kurland’s, recommendation to accept the bid from Affordable Asphalt & Bulldozing for snow removal and salting for the Buchanan Community School District.

ROLL CALL VOTE: C. Lee, C. Carlson, K. Laesch, S. Carlin, R. Writer, and H. Burnett

NAYS: None      **MOTION ADOPTED**

**CLOSED SESSION –  
STUDENT DISCIPLINE**

MOTION by **R. Writer**, SECONDED BY Member **C. Lee**, the Buchanan Board of Education moves into closed session for a hearing on student discipline – Student #7300997342. Time 7:07pm

ROLL CALL VOTE: C. Lee, C. Carlson, K. Laesch, S. Carlin, R. Writer, and H. Burnett

NAYS: None      **MOTION ADOPTED**

**RETURN TO OPEN SESSION**

MOTION by **R. Writer**, SECONDED BY Member **C. Carlson**, the Buchanan Board of Education resolves to return to open session. Time 7:45pm

ROLL CALL VOTE: C. Lee, C. Carlson, K. Laesch, S. Carlin, R. Writer, and H. Burnett

NAYS: None      **MOTION ADOPTED**

**STUDENT DISCIPLINE –  
EXPULSION HEARING**

MOTION by **H. Burnett**, SECONDED BY Member **C. Lee**, the Buchanan Board of Education adopts the following resolution:

WHEREAS, the administration has presented to the Board of Education, a recommendation concerning the expulsion of a student who was in violation of Buchanan School Board Policies #5772 and #5610 on Wednesday, November 9<sup>th</sup>, 2022; and

WHEREAS, the administration has notified the student and parents involved of the accusations against the student, the recommendation of expulsion, and their rights to a hearing on this date;

NOW, THEREFORE, BE IT RESOLVED:

The Buchanan Board of Education chooses to expel Student #7300997342 from attendance in Buchanan Community Schools with the following conditions to be met for possible reinstatement to Buchanan High School for first semester of the 2023-2024 school year:

1. Through the remainder of the 2022-2023 school year we request that student #7300997342 successfully complete the current grade level while attending BVA, the Step Up Program, or another alternative setting.
2. The student must have six sessions of counseling completed with an outside the school district professional (responsibility of parent/guardian) prior to re-admittance meeting with the Superintendent of the Buchanan Community Schools.

3. Upon the completion of the first two steps the student and parents/guardians must contact the Superintendent of Buchanan Community Schools to schedule a re-admittance hearing back into Buchanan Community Schools.
4. Any recommendation will be reviewed by the Buchanan School Board before a decision to reinstate student #7300997342 will be made. (Student may be readmitted if all Board policies have been met.)

ROLL CALL VOTE: C. Lee, C. Carlson, K. Laesch, S. Carlin, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**QUESTIONS & COMMENTS  
FROM BOARD MEMBERS**

Dr. Carlin congratulated Harvey Burnett and Jennie Brackett on the school board election.

Mrs. Laesch wished students and staff a Happy Thanksgiving. She also invited all to Moccasin PTO Fundraiser at Michigan Gateway Foundation Saturday for some hot chocolate.

Mrs. Writer mentioned that yesterday was the official 100<sup>th</sup> Anniversary of BHS.

Dr. Burnett congratulated Jennie Brackett and welcomed her to the school board. He also gave a shout out to Laura Henckel and wished everyone a good Thanksgiving.

**NEXT BOARD MEETING**

Monday, December 19<sup>th</sup> at 6pm.

**ADJOURNMENT**

7:52 pm

---

Mrs. Kelly Laesch, Secretary, Board of Education  
(Minutes adopted at the 12/19/22 meeting)