

BUCHANAN COMMUNITY SCHOOLS, BERRIEN COUNTY, MICHIGAN

SEPTEMBER 19, 2022

REGULAR MEETING

BUCHANAN HIGH SCHOOL

CALL TO ORDER

PRESIDENT: Dr. Burnett opened the meeting at 6:01pm

PLEDGE OF ALLEGIANCE

Dr. Burnett led the Pledge of Allegiance.

ROLL CALL

PRESENT: C. Lee, K. Berry, C. Carlson, K. Laesch, R. Writer, and H. Burnett

ABSENT: S. Carlin

OTHERS PRESENT: Superintendent Patricia Robinson, Phil Place, Carrie Brunsting, Mark Kurland, Becky Kaltenbach, Tom Brinks, Craig Kizer, Brooke Essig, Tammy Holmer

ADOPTION OF AGENDA

MOTION by **C. Carlson**, SECONDED BY Member **C. Lee** the agenda for the board meeting of September 19, 2022 be adopted as written.

ROLL CALL VOTE: C. Lee, K. Berry, C. Carlson, K. Laesch, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

RECOGNITION OF VISITORS

Dr. Burnett welcomed all.

D. Ryman, J. Brackett

**CLOSED SESSION –
STUDENT DISCIPLINE**

MOTION by **R. Writer**, SECONDED BY Member **C. Carlson**, the Buchanan Board of Education moves into closed session for a hearing on student discipline – Student #2219979966. Time 6:05pm

ROLL CALL VOTE: C. Lee, K. Berry, C. Carlson, K. Laesch, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

RETURN TO OPEN SESSION

MOTION by **C. Carlson**, SECONDED BY Member **R. Writer**, the Buchanan Board of Education resolves to return to open session. Time 6:28pm

ROLL CALL VOTE: C. Lee, K. Berry, C. Carlson, K. Laesch, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

STUDENT REINSTATEMENT

MOTION by **H. Burnett**, SECONDED BY Member **K. Laesch**, the Buchanan Board of Education approves the recommendation to reinstate student #2219979966 effective immediately.

ROLL CALL VOTE: C. Lee, K. Berry, C. Carlson, K. Laesch, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

POINTS OF PRIDE

Buck Staff Recognition September Winner: Tammy Holmer, BMS Administrative Assistant & District Registrar. Mrs. Laesch recognized Mrs. Holmer as this month's winner.

Nominees included:

- Brian Pruett, BHS Principal
- Britney Thomas, BMS Paraprofessional
- Carrie Thompson, Moccasin Administrative Assistant
- Christine Ewell, Moccasin Special Education Teacher
- Kelly Smith, Ottawa 1st Grade Teacher
- Kelsey Hall, Ottawa Paraprofessional
- Kristin Baker, Ottawa Media Assistant
- Lisa Traeger, Ottawa 1st Grade Teacher
- Maggie Patnoudes, Ottawa Speech & Language Pathologist
- Michelle Canfield, Ottawa Food Service
- Nate Will, BCS Transportation Supervisor
- Rachel Carlson, BHS Math Teacher & Coach
- Sarah Blair, BMS Administrative Assistant
- Sarah Frazier, BMS Social Studies Teacher

**SUPERINTENDENT/
DEPARTMENT REPORTS**

Updates for BHS, BMS, Moccasin, Ottawa, Athletics & BVA, Business Office, Food Service, Information Technology, Transportation, and Assistant Superintendent were provided respectively.

PRESENTATIONS

School Highlight – Ms. Rebecca Kaltenbach, BCS Food Service Supervisor presented to the board. She informed board members of the change in pricing for school breakfast and lunches, donations to the Bucky Fund, and new cafeteria tables at elementary schools.

Superintendent Robinson presented to the board. She thanked the community for their support to our district and reviewed many back to school updates.

**INFORMATION/REPORTS &
NEW BUSINESS**



Human Resources Committee, September 7th Meeting – Mrs. Writer informed the board the committee discussed resignations, transfers, new hires, salary schedule for coaches, van drivers, suggestions for teacher mentors, conference, paraprofessional updates, equity for students with additional needs and concerns of some of the Ottawa teachers.

PUBLIC COMMENT

Don Ryman

**ADOPTION OF CONSENT
AGENDA**

MOTION by **K. Laesch**, SECONDED BY Member **C. Lee**, the Board of Education approves the consent agenda for the regular board meeting of September 19th, 2022 be adopted as written:

1. Minutes:
 -  8-15-2022 Regular Meeting
2. Warrants:
 -  Treasury & Expenditure Reports – August 2022
3. Recommendations to Hire as submitted by:
 - Ottawa Elementary Principal, Mrs. Stacey Denison
 - Moccasin Elementary Principal, Mr. Michael Babcock
 - Buchanan Middle School, Mrs. Shelby Beasley
 - Assistant Superintendent of Instruction & Operations, Mr. Mark Kurland
 - Assistant Principal & CTE Director, Mr. Mark Frey

Recommended Employee	Title
Carrie Thompson	Moccasin Administrative Assistant
Kathleen Paturalski	Ottawa Interventionist (contract attached)
Jessica Stevenson	1 st Grade Teacher

Derrick Dorton	Operations Utility Staff (contract attached)
Britney Thomas	BMS Paraprofessional
Kelsey Hall	Ottawa Paraprofessional
Caroline Jarvis	Primary CTE Sports Medicine Teacher
Katie Knisely	Additional CTE Sports Medicine Teacher
Elizabeth Johnson	Ottawa Administrative Assistant

4. Employment Departures:

Name	Position	Date upon which salary, wages or benefits will terminate
Carissa Todd	BMS Language Arts Teacher	August 31, 2022
Justin Ropp	Operations Utility Staff	August 26, 2022



ROLL CALL VOTE: C. Lee, K. Berry, C. Carlson, K. Laesch, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**BUCHANAN VIRTUAL
ACADEMY GRADUATION
CERTIFICATION**

MOTION by **C. Lee**, SECONDED BY Member **R. Writer**, upon satisfactory completion of district requirements for high school graduation, the Board of Education hereby approves:

Buchanan Virtual Academy Students:

-  Tara Jesswein
-  Justin Amerson

ROLL CALL VOTE: C. Lee, K. Berry, C. Carlson, K. Laesch, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**BUCHANAN VIRTUAL
ACADEMY COURSE
OFFERINGS 2022-23**

MOTION by **R. Writer**, SECONDED BY Member **C. Lee**, the Buchanan Board of Education approves the courses for the 2022-23 school year to be offered through Buchanan Virtual Academy as submitted.

ROLL CALL VOTE: C. Lee, K. Berry, C. Carlson, K. Laesch, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**DONATION APPROVALS
OVER \$1,000**

MOTION by **R. Writer**, SECONDED BY Member **C. Carlson**, the Buchanan Board of Education approves the following donations:

FOR WEIGHT ROOM GOAL BOARD:

-  Football Parents Club, \$1,285.00

ROLL CALL VOTE: C. Lee, K. Berry, C. Carlson, K. Laesch, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**STUDENT HANDBOOK
UPDATES**

MOTION by **C. Lee**, SECONDED BY Member **K. Berry**, the Buchanan Board of Education approves the Ottawa, Moccasin, Middle School and High School handbook updates for the 2022-23 school year as presented.

ROLL CALL VOTE: C. Lee, K. Berry, C. Carlson, K. Laesch, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**CAREER TECHNICAL
EDUCATION (CTE)
RECOMMENDED
MICHIGAN MERIT
CURRICULUM CREDIT
2022-23**

MOTION by **C. Carlson**, SECONDED BY Member **K. Laesch**, the Buchanan Board of Education approves the recommendation as submitted by BHS Assistant Principal and CTE Director Mark Frey, to accept the recommended Michigan Merit Curriculum Credits for the listed CTE Programs for 2022-23:

Advanced Auto	Culinary
Digital Design / Multimedia	Cosmetology
Business Management Administration	Sports Medicine
CISCO	

ROLL CALL VOTE: C. Lee, K. Berry, C. Carlson, K. Laesch, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**CROSSING GUARD SERVICE
AGREEMENT**

MOTION by **C. Carlson**, SECONDED BY Member **K. Berry**, the Buchanan Board of Education approves the proposed crossing guard service agreements as agreed between Buchanan Community Schools and the City of Buchanan effective for the 2022-23 school year.

ROLL CALL VOTE: C. Lee, K. Berry, C. Carlson, K. Laesch, and R. Writer

NAYS: None ABSTAINED: H. Burnett **MOTION ADOPTED**

**BEA LETTER OF
AGREEMENT – STUDENT
DAY SCHEDULE**

MOTION by **R. Writer**, SECONDED BY Member **C. Lee**, the Buchanan Community Schools Board of Education approves the attached letter of agreement with the Buchanan Education Association for the 2022-2023 and the 2023-2024 school years student day schedule.



**Letter of Agreement
Between
Buchanan-5C Education Association, MEA/NEA
and the
Buchanan Community Schools Board of Education**

The Buchanan -5C Education Association, MEA/NEA ("Association"), and the Buchanan Community Schools Board of Education ("Board") agree to update the following contract language as it applies to the student day under Article 5, Section A of the parties' collective bargaining agreement.

1. Article 5, Section A, states: "The normal student day shall be as follows:

- Moccasin: 8:50am - 3:45pm
- Ottawa: 8:45am - 3:40pm
- Middle School: 7:30am - 2:25pm
- High School: 7:40am - 2:40 pm

2. **Effective for the 2022-2023 and 2023-2024 school years, the parties agree to the following student day schedule:**

Ottawa Elementary

- Normal Hours: 8:40 a.m.-3:43 p.m.
- Early Release Wednesday ("Wacky Wednesday"): 8:40 a.m.-3:10 p.m.
- Half-Days: 8:40 a.m.-12:05 p.m.

Moccasin Elementary

- Normal Hours: 8:45 a.m.-3:48 p.m.
- Early Release Wednesdays ("Wacky Wednesday"): 8:45 a.m.-3:15 p.m.
- Half-Days: 8:45 a.m.-12:10 p.m.

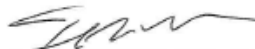
Buchanan Middle School

- Normal Hours: 7:30 a.m.-2:25 p.m.
- Early Release Wednesdays ("Wacky Wednesday"): 7:30 a.m.-1:55 p.m.
- Half-Days: 7:30 a.m.-10:50 a.m.


Buchanan High School

- Normal Hours: 7:40 a.m.- 2:40 p.m.
- Early Release Wednesdays ("Wacky Wednesday"): 7:40 a.m.-2:15 p.m.
- Half-Days: 7:40 a.m.-11:00 a.m.

3. The parties acknowledge that this Agreement is not precedential and does not in any way affect the following agreed-on language in Article 5, A: "As determined by the Board's sole discretion, the above student school days start and end times may be adjusted to meet any changes in state requirements and/or for transportation schedules."



Tom Brinks, BEA Vice-President



Patricia Robinson
Superintendent, Buchanan Community Schools

9/13/2022
Date

9/14/2022
Date

ROLL CALL VOTE: C. Lee, K. Berry, C. Carlson, K. Laesch, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**QUESTIONS & COMMENTS
FROM BOARD MEMBERS**

Mrs. Berry shared that she was made aware that Mrs. Robinson and Mr. Pruett had an assembly and discussion with the students about the consequences of decisions and thanked Mrs. Robinson for the communication to the community.

Mrs. Writer shared that she loves seeing Buchanan alumni come back as staff.

Dr. Burnett thanked the board for their patience and support.

NEXT BOARD MEETING

Monday, October 17th at 6pm.

ADJOURNMENT

6:59 pm

Mrs. Kelly Laesch, Secretary, Board of Education
(Minutes adopted at the 10/17/22 meeting)