

BUCHANAN COMMUNITY SCHOOLS, BERRIEN COUNTY, MICHIGAN

FEBRUARY 22, 2022

REGULAR MEETING

BUCHANAN HIGH SCHOOL

CALL TO ORDER

VICE PRESIDENT: Mrs. Writer opened the meeting at 6:02pm

PLEDGE OF ALLEGIANCE

Mrs. Writer led the Pledge of Allegiance.

ROLL CALL

PRESENT: C. Lee, K. Berry, C. Carlson, K. Laesch, S. Carlin, and R. Writer

ABSENT: H. Burnett

OTHERS PRESENT: Superintendent Patricia Robinson, Mark Kurland, Phil Place, Al Berget, Michael Dunn, Carrie Brunsting, Brian Brown

ADOPTION OF AGENDA

MOTION by **C. Lee**, **SECONDED** BY Member **C. Carlson** the agenda for the board meeting of February 22, 2022 be adopted as written.

ROLL CALL VOTE: C. Lee, K. Berry, C. Carlson, K. Laesch, S. Carlin, and R. Writer

NAYS: None **MOTION ADOPTED**

RECOGNITION OF VISITORS

Mrs. Robinson welcomed Jennie Brackett and Jennifer Tabor. Mrs. Writer welcomed all guests in attendance.

**SUPERINTENDENT/
DEPARTMENT REPORTS**

Buck Staff Recognition January/February Winner: Brian Pruett, BHS Assistant Principal. Board Secretary Mrs. Laesch recognized Mr. Pruett as this month's winner.

Nominees included:

- Abby Cantu, BHS Administrative Assistant to the Principal
- Amanda Horton, BCS Food Service
- Amanda Lemler, Ottawa/Moccasin Media Teacher
- Ann Kenyon, BCS Bus Driver
- Anna Smith, BHS Administrative Assistant to Assistant Principal & Athletics
- Bobby Cauffman, BCS Operations Utility Staff
- Brandon Flowers, BHS Guidance Counselor
- Cassie Granger, BCS Food Service
- Chad VanBeek, BCS Maintenance
- Eric Munyon, BHS Spanish Teacher
- Jennifer Templeton, BCS Administrative Assistant to Transportation
- Jessica Elliott, BHS ELA Teacher
- Kristin Baker, Ottawa Media Assistant
- Laura Morris, BCS Payroll Coordinator
- Lisa Gregory, Moccasin 2nd Grade Teacher
- Lisa Holok, BHS ELA Teacher
- Maggie Patnoudes, Ottawa Speech-Language Pathologist
- Melissa Calvillo, Ottawa Kindergarten Teacher
- Mike Cornelius, BCS Maintenance
- Missy Lyon, BMS Special Education Teacher
- Rachel Carlson, BHS Mathematics Teacher
- Tammie Herrman, BMS Paraprofessional
- Tara Mabry, Ottawa Kindergarten Teacher

Updates for BHS, BMS, Moccasin, Ottawa, Athletics/BVA/CTE, Business Office, Operations, Food Service, Information Technology, Transportation, and Assistant Superintendent were provided respectively.

PRESENTATIONS

School Highlight – Dr. Michael Dunn, Moccasin Elementary Principal, presented to the board. Dr. Dunn reviewed Positive Behavior Interventions and Supports (PBIS) at Moccasin. He informed the board of the history of PBIS as well as the rollout plan for Moccasin. Moccasin has introduced PBIS recently with a focus on hallway and bathroom expectations.

Executive Team Updates - Superintendent Robinson and Mark Kurland provided their updates respectively.

INFORMATION/REPORTS & NEW BUSINESS

Human Resources Committee February 2nd Meeting – Mrs. Berry updated the board they spoke about open positions, there was no urgent items discussed.

Public Relations Committee February 4th Meeting – Dr. Carlin informed the board about our partnership with On Base Productions and the work going on to highlight the personal side of Buchanan Community Schools’ instruction with the goal to have one highlight video per building by the end of the school year.

Parent Advisory Committee, Retention/Recruitment/Marketing February 9th Meeting – Mrs. Robinson spoke of how this team spoke of the school highlight videos and new website design.

Finance Committee February 14th Meeting – Mr. Lee informed the board that they went over the budget update – new banking company, new credit card company, switching auditing companies, updates on budget meetings for next year with leadership and a new electric sign for Buchanan High School to hopefully be completed by the June 11th 100 Year Celebration.

Superintendent & Buck Parent Conversations February 15th Meeting – Mrs. Robinson updated the board she had spoken with a family about safety and security of the buildings and a student had asked for more information about how to start a club.

Emergency/Security Committee February 17th Meeting – Mr. Carlson said the team discussed door barricades for lockdowns and spoke of reinstating the crisis team.

BMS Student Advisory Committee February 22nd Meeting – Mrs. Robinson informed the board that she met with two students. They discussed the 2022-23 school calendar and she talked the students through the process of creating the calendar.

Celebration/Recognition Discussion – The board spoke of recognizing individuals, groups, athletics, and clubs and to invite them to board meetings.





COMMUNITY DIALOGUE CITIZENS CONCERNS

Stephanie Fain

Donald Ryman

ADOPTION OF CONSENT AGENDA



MOTION by **C. Lee**, SECONDED BY Member **K. Laesch**, the Board of Education approves the consent agenda for the regular board meeting of February 22nd, 2022 be adopted as written:

1. Minutes:
 -  1-10-2022 Organizational Meeting
 -  1-17-2022 Regular Meeting
2. Warrants:
 -  Treasury & Expenditure Reports – January 2022
3. Retirement:
 -  Cheryl Warner – Moccasin Special Education Teacher
4. Recommendations to Hire as submitted by:
 - BMS Principal, Mrs. Shelby Beasley

Recommended Employee	Title
Tammy Holmer	Interim Administrative Assistant to Middle School Principal – Attendance, athletics & Discipline / District Registrar
Paula Tucek	BMS 6 th Grade English Language Arts Teacher

5. Coaching Recommendation for Spring 2021-22 submitted by Athletic Coordinator, Mr. Mark Frey:

Coach	Position	Class/Level	Step
Krista Greaves	Varsity Girls Track Coach	2	1
Peter Greaves	Varsity Boys Track Coach	2	1
Ian Bossert	Boys Varsity Golf Coach	3	1
Mike Cornelius	JV Baseball Coach	5	1

6. Resignation:
 -  Natalie Kluge – BMS 6th Grade English Language Arts Teacher
 -  Riley Ruelle – Operations Utility Staff

ROLL CALL VOTE: C. Lee, K. Berry, C. Carlson, K. Laesch, S. Carlin, and R. Writer

NAYS: None **MOTION ADOPTED**

**BUCHANAN VIRTUAL
ACADEMY GRADUATION
CERTIFICATION**

MOTION by **C. Carlson**, SECONDED BY Member **R. Writer**, upon satisfactory completion of district requirements for high school graduation, the Board of Education hereby approves:

Buchanan Step Up Student:
 Kyle Coleman

ROLL CALL VOTE: C. Lee, K. Berry, C. Carlson, K. Laesch, S. Carlin, and R. Writer

NAYS: None **MOTION ADOPTED**

**2022 CLOSE UP PROPOSAL
FOR OVERNIGHT STUDENT
TRIP**

MOTION by **R. Writer**, SECONDED BY Member **C. Carlson**, the Buchanan Board of Education approves the Close Up trip to Washington D.C. from March 13, 2022 returning March 18, 2022 in accordance with Board Policy #2340, under the sponsorship of Mr. Josh Wegener.

Mrs. Writer spoke that this is the 40th year of the trip with 494 students who have gone to

Washington D.C.

ROLL CALL VOTE: C. Lee, K. Berry, C. Carlson, K. Laesch, S. Carlin, and R. Writer

NAYS: None **MOTION ADOPTED**

**2022 FIRST ROBOTICS
COMPETITION –
OVERNIGHT FIELD TRIP**

MOTION by **C. Carlson**, SECONDED BY Member **R. Writer**, the Buchanan Board of Education approves the Robotics Team trip to Muskegon, MI for the purposes of the 2022 First Robotics Competition.

The Robotics Team is expected to depart March 17th, 2022 and return March 19th, 2022 in accordance with Board Policy #2340. This Robotics Team trip will be under the supervision of Mr. Phillip Place.

ROLL CALL VOTE: C. Lee, K. Berry, C. Carlson, K. Laesch, S. Carlin, and R. Writer

NAYS: None **MOTION ADOPTED**

**BEA LETTER OF
AGREEMENT – JESSICA
LEENHOUTS**

MOTION by **C. Carlson**, SECONDED BY Member **K. Laesch**, the Buchanan Community Schools Board of Education approves the attached letter of agreement with the Buchanan Education Association for Jessica Leenhouts.




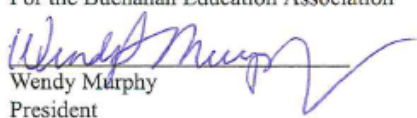
Letter of Agreement Between the
Buchanan -5C Education Association, MEA/NEA, and the
Buchanan Community Schools Board of Education

Stipend for Additional Hours – PE Teacher Jessica Leenhouts

In consideration of their mutual covenants reflected in this Agreement, the Buchanan-5C Education Association, MEA/NEA (the Association) and the Buchanan Community Schools Board of Education (the Board), agree as follows:

1. Due to the challenges in filling positions, Buchanan PE Teacher, Jessica Leenhouts has accumulated additional work hours outside of the regular school day during the 2021-2022 school year.
2. While the parties acknowledge that all professional staff have work responsibilities that may extend beyond the regular school work day, the additional hours worked by Ms. Leenhouts are significant.
3. Effective January 3, 2022, the District will pay Ms. Leenhouts an additional stipend of \$6,500 for the remainder of the 2021-2022 school year.
4. This stipend payment is made through payroll on a bi-weekly basis, less applicable withholdings.
5. The need for additional hours is temporary and will end, whichever is first, after the official start date of the new KidKare Director or when additional time is no longer warranted as mutually agreed by Ms. Leehouts and the Superintendent. The stipend for that semester will then be pro-rated as needed based on the number of days worked.
6. This Agreement is not intended to set a precedent and in no way modifies any other provision of the parties' collective bargaining agreement.
7. This Agreement expires on June 30, 2022.

For the Board of Education

Patricia Robinson,
Superintendent

For the Buchanan Education Association

Wendy Murphy
President

January 13, 2022

January 13, 2022

ROLL CALL VOTE: C. Lee, K. Berry, C. Carlson, K. Laesch, S. Carlin, and R. Writer

NAYS: None **MOTION ADOPTED**

**ADDITIONAL 2021-22
EXTRACURRICULAR
ASSIGNMENTS**

MOTION by **K. Laesch**, SECONDED BY Member **C. Lee**, the Buchanan Board of Education approves the additional Buchanan Community Schools extracurricular assignments for the remainder of the 2021-22 school year:

Melissa Frost – Mentor of David Sokolowski (long term sub) \$341.28 (prorated)
Dawn Van Dyke – Mentor of Brittney Gmeiner (1st yr.) \$432.00 (prorated)

ROLL CALL VOTE: C. Lee, K. Berry, C. Carlson, K. Laesch, S. Carlin, and R. Writer

NAYS: None **MOTION ADOPTED**

**BAND BOOSTERS
CROWDFUNDING**

MOTION by **C. Carlson**, SECONDED BY Member **K. Berry**, the Buchanan Board of Education approves crowdfunding for the Buchanan High School Band Boosters to raise money for equipment, supplies, and uniforms.

Jennie Brackett & Jennifer Tabor spoke of the importance of these items and the recognizing March as March for Band month. They shared their plan for raising funds to meet the bands goal of \$60,000.

ROLL CALL VOTE: C. Lee, K. Berry, C. Carlson, K. Laesch, S. Carlin, and R. Writer

NAYS: None **MOTION ADOPTED**

**CLOSED SESSION –
ATTORNEY-CLIENT
PRIVILEGED
COMMUNICATION**

MOTION by **C. Carlson**, SECONDED BY Member **K. Laesch**, the Buchanan Board of Education moves into closed session per section 8(1)(h) of Open Meetings Act, for the purpose of reviewing a confidential attorney-client communication.

Time: 7:17pm

ROLL CALL VOTE: C. Lee, K. Berry, C. Carlson, K. Laesch, S. Carlin, and R. Writer

NAYS: None **MOTION ADOPTED**

RETURN TO OPEN SESSION

MOTION by **C. Carlson**, SECONDED BY Member **K. Berry**, the Buchanan Board of Education resolves to return to open session. Time: 8:43pm

ROLL CALL VOTE: C. Lee, K. Berry, C. Carlson, K. Laesch, S. Carlin, and R. Writer

NAYS: None **MOTION ADOPTED**

**QUESTIONS & COMMENTS
FROM BOARD MEMBERS**

Mrs. Laesch thanked Buchanan Christian Church for their notes and pretzel gift.

NEXT BOARD MEETING

Monday, March 14th at 6pm.

ADJOURNMENT

8:44 pm

Mrs. Kelly Laesch, Secretary, Board of Education
(Minutes adopted at the 3/14/22 meeting)